



CONCHO VALLEY
COUNCIL OF GOVERNMENTS

EXECUTIVE COMMITTEE MEETING

Wednesday, February 8, 2023 at 2:00 p.m.
Concho Valley Council of Governments
5430 Link Rd, San Angelo, Texas 76904 and via Teleconference

The meeting place is accessible to persons with disabilities. If assistance is needed to observe or comment, please call the CVCOG office at 325-944-9666 at least 24 hours prior to the meeting.

Join By Zoom Teleconference - <https://us06web.zoom.us/j/81072724072>

***Meeting ID: 810 7272 4072 *Passcode: 297279**

833 548 0282 US Toll-free

877 853 5247 US Toll-free

888 788 0099 US Toll-free

833 548 0276 US Toll-free

Agenda

NOTICE: The Concho Valley Council of Governments may discuss, deliberate and take all appropriate action on any matter listed on this Agenda. Items on this Agenda may be taken out of the order listed. The Executive Committee reserves the right to deliberate in closed session pursuant to 551 of the Texas Government Code. Public comment is limited to five minutes per person on any agenda item.

BUSINESS

1. Determination of Quorum and Call to Order
2. Invocation and Pledge of Allegiance
3. Public Comment
4. Consent Agenda
 - a. Consider and take appropriate action concerning the minutes from the January 18, 2023 Meeting.
 - b. Consider and take appropriate action concerning the Staff Travel Report December 2022.

REGULAR AGENDA

5. Consider and take appropriate action concerning Checks in excess of \$2,000 for December 2022.
6. Consider and take appropriate action concerning the Budget Comparison Report for Head Start Nutrition FY 22 - 23 Grant H04, YTD October 1, 2022 through December 31, 2022.
7. Consider and take appropriate action concerning the Budget Comparison Report for Head Start Grant H03 FY 22-23, YTD June 1, 2022 through December 31, 2022.
8. Consider and take appropriate action concerning the Budget Comparison Report for Head Start Funding Grant 829, ARP and CRRSA, YTD June 1, 2021 through December 31, 2022.
9. Consider and take appropriate action concerning the Head Start Credit Card/Open Account Summary for December 2022.
10. Consider and take appropriate action concerning the OHS Monitoring Review Report.

11. Consider and take appropriate action concerning the Head Start Grant Approval Funding.
12. Consider and take appropriate action concerning the Corrective Action Plan for Deficiency.
13. Consider and take appropriate action concerning the CVCOG Head Start Sysco Contract.
14. Consider and take appropriate action concerning the Executive Director to execute a contract based on the results of a formal solicitation for regional 9-1-1 Uninterruptable Power Supplies (UPSs), UPS accessories, and installation per the CSEC equipment replacement schedule and allocated SB8 funds – not to exceed \$300,000.
15. Consider and take appropriate action concerning the Executive Director to execute a contract based on the results of a formal solicitation for regional 9-1-1 CPE front-room, back-room, and installation per the CSEC equipment replacement schedule and allocated SB8 funds – not to exceed \$800,000.
16. Consider and take appropriate action concerning the Kimble County Tower Project to spend funds not to exceed \$250,000 based on the results of a formal solicitation.
17. Consider and take appropriate action concerning the Mason County Dispatch Console Project to spend funds not to exceed \$89,682.95 based on the results of a formal solicitation.
18. Consider and take appropriate action concerning the Menard County Repeater Project to spend funds not to exceed \$42,272.63 based on the results of a formal solicitation.
19. Consider and take appropriate action concerning the McCulloch County Two Repeater Project to spend funds not to exceed \$98,725.26 based on the results of a formal solicitation.
20. Consider and take appropriate action concerning the approval and allocation of Solid Waste Projects for the 2nd biennium of FY 2021.
21. Consider and take appropriate action concerning the CVCOG Fraud Policy.

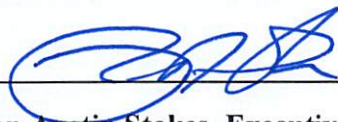
22. INFORMATION ITEMS AND REPORTS

- a. Review of the CVCOG Monthly Financials for December 2022
- b. CVCOG Head Start Director's Report
- c. Executive Director's Report

23. ADJOURNMENT

The Concho Valley Council of Governments reserves the right to conduct an executive/closed session at any time during the course of this meeting to discuss any matter listed on the agenda posted for this meeting, as needed, pursuant to one or more authorized and applicable exceptions to an open meeting described in Chapter 551 of the Texas Government Code (the Texas Open Meeting Act), including but not limited to the following statutory exceptions: Texas Government Code Sections 551.071 and 551.129 (Consultation with Attorney), 551.072 (Deliberation Regarding Real Property), 551.073 (Deliberation Regarding Prospective Gift or Donation), 551.074 (Personnel Matters), 551.076 and 551.089 (Deliberation Regarding Security Devices or Security Audits), or 551.087 (Deliberation Regarding Economic Development Negotiations).

*Posted in accordance with the Texas Government Code, Title V, Chapter 551, Section .053 this,
3rd day of February 2023.*



John Austin Stokes, Executive Director



CONCHO VALLEY
COUNCIL OF GOVERNMENTS

EXECUTIVE COMMITTEE MEETING MINUTES
Wednesday, January 18, 2023

The Executive Committee of the Concho Valley Council of Governments met on Wednesday, January 18, 2023 at 5430 Link Rd., San Angelo, Texas 76904 and via Zoom Teleconference.

Members present were:

Jim O'Bryan, Chairman, Reagan County Judge
Brandon Corbin, Vice-Chairman, Menard County Judge
Molly Criner, Secretary, Irion County Judge
Hal Spain, Coke County Judge
Sheree Hardin, Mason County Judge
Frank Tambunga, Crockett County Judge
David Dillard, Concho County Judge
Souli Shanklin, Edwards County Judge
Charlie Bradley, Schleicher County Judge
Lane Carter, Tom Green County Judge
Deborah Horwood, Sterling City Judge
Hal Rose, Kimble County Judge

Members absent were:

Jody Harris, Sutton County Judge
Bill Dendle, San Angelo ISD Board Member
Frank Trull, McCulloch County Judge
Lucy Gonzales, COSA Council Member, District 4

BUSINESS

Chairman Judge Jim O'Bryan announced the presence of a quorum and called the meeting to order at 2:00 p.m.

Judge David Dillard gave the invocation and led the Pledge of Allegiance.

Judge Jim O'Bryan welcomed the new Judges in attendance – Judge Sheree Hardin, Mason County (via Zoom); Judge Frank Tambunga, Crockett County; Judge Hal Rose, Kimble County.

There was no public comment.

APPROVAL of the Consent Agenda

- a. Judge Souli Shanklin made a motion to approve the Meeting Minutes from December 7, 2022. Judge David Dillard seconded the motion. No questions or discussion. The motion passed unanimously.
- b. Judge Souli Shanklin made a motion to approve the Staff Travel report from October 2022. Judge David Dillard seconded the motion. No questions or discussion. The motion passed unanimously.
- c. Judge Souli Shanklin made a motion to approve the Staff Travel report from November 2022. Judge David Dillard seconded the motion. No questions or discussion. The motion passed unanimously.

APPROVAL of Checks

The checks in excess of \$2,000 written for October 2022 were presented by Director of Finance, Nancy Ianaurio. Judge Brandon Corbin made a motion to approve the checks as presented. Judge Charlie Bradley seconded the motion. No questions or discussion. The motion passed unanimously.

APPROVAL of Checks

The checks in excess of \$2,000 written for November 2022 were presented by Director of Finance, Nancy Ianaurio. Judge Hal Spain made a motion to approve the checks as presented. Judge Deborah Horwood seconded the motion. No questions or discussion. The motion passed unanimously.

APPROVAL of the Budget Comparison for Head Start Nutrition Grant H04

Carolina Raymond, Director of Head Start, presented the Budget Comparison Report for Head Start Nutrition FY 22-23 Grant H04, YTD October 1, 2022 through November 30, 2022 for approval. Judge David Dillard made a motion to approve Budget Comparison Report as presented. Judge Molly Criner seconded the motion. No questions or discussion. The motion passed unanimously.

APPROVAL of the Budget Comparison for Head Start Nutrition Grant H03

Carolina Raymond, Director of Head Start, presented the Budget Comparison Report for Head Start Nutrition FY 22-23 Grant H03, YTD June 1, 2022 through November 30, 2022 for approval. Judge Deborah Horwood made a motion to approve Budget Comparison Report as presented. Judge Frank Tambunga seconded the motion. No questions or discussion. The motion passed unanimously.

APPROVAL of the Budget Comparison for Head Start Funding Grant 829, ARP and CRRSA

Carolina Raymond, Director of Head Start, presented the Budget Comparison Report for Head Start Funding Grant 829, ARP and CRRSA FY 21-22 YTD June 1, 2021 through November 30, 2022 for approval. Judge Charlie Bradley made a motion to approve Budget Comparison Report as presented. Judge Deborah Horwood seconded the motion. No questions or discussion. The motion passed unanimously.

APPROVAL of the Head Start Credit Card/Open Account Summary Transactions

Carolina Raymond, Director of Head Start, presented the CVCOG Head Start Credit Card/Open Account Summary Transactions for the month of November 2022 for approval. Judge Molly Criner made a motion to approve the summary of transactions as presented. Judge Deborah Horwood seconded the motion. No questions or discussion. The motion passed unanimously.

APPROVAL of Head Start to spend up to \$60,000 in HS & EHS Cot Project using the ARP Funds

Carolina Raymond, Director of Head Start, presented the request to spend up to \$60,000 in HS & EHS Cot Project using the ARP Funds for approval. Judge Brandon Corbin made a motion to approve the HS & EHS Cot Project as presented. Judge Deborah Horwood seconded the motion. No questions or discussion. The motion passed unanimously.

APPROVAL of Head Start to spend up to \$35,000 on Playground Equipment using the ARP Funds

Carolina Raymond, Director of Head Start, presented the request to spend up to \$35,000 on Playground Equipment using the ARP Funds for approval. Judge Brandon Corbin made a motion to approve the purchase of Playground Equipment as presented. Judge Deborah Horwood seconded the motion. No questions or discussion. The motion passed unanimously.

APPROVAL of the Head Start Self-Assessment Outline

Carolina Raymond, Director of Head Start, presented the Head Start Self-Assessment Outline for approval. Judge Charlie Bradley made a motion to approve the summary of outline as presented. Judge Lane Carter seconded the motion. No questions or discussion. The motion passed unanimously.

APPROVAL of the new EPAC Members

Nicole Nixon, Public Safety Manager, presented the new EPAC Members for approval. The officers are Judge Charlie Bradley, Judge Deborah Horwood, and Judge Molly Criner. The new judges are Judge Lane Carter, Judge Hal Rose, Judge Sheree Hardin, Judge Jody Harris, and Judge Frank Tambunga. Judge Brandon Corbin made a motion to approve the new EPAC Members as presented. Judge Lane Carter seconded the motion. No questions or discussion. The motion passed unanimously.

APPROVAL of the EPAC Bylaws

Nicole Nixon, Public Safety Manager, presented the EPAC Bylaws for approval. Article III: Membership, #4; Article IV: Officers, #6, remove Treasurer; Article V: Meetings, #2, updated the CVCOG address. Judge Brandon Corbin made a motion to approve the EPAC Bylaws as presented with the noted changes. Judge Charlie Bradley seconded the motion. No questions or discussion. The motion passed unanimously.

APPROVAL of the Focus Group Workbook

Nicole Nixon, Public Safety Manager, presented the Focus Group Workbook for approval. Judge Brandon Corbin made a motion to approve the EPAC Bylaws as presented with the noted changes. Judge Frank Tambunga seconded the motion. No questions or discussion. The motion passed unanimously.

INFORMATION ITEMS & REPORTS

- a. Toni Roberts, Director of AaA, update on Annual Ombudsman Conflict of Interest (COI)
- b. Nancy Ianaurio, Assistant Director of Finance, gave the report of the CVCOG Monthly Financials for October and November 2022. She gave an overview of the balance sheet, schedule of revenue and cash flow.
- c. Carolina Raymond, Director of Head Start, gave a report on the operations, enrollment and disability numbers, and state of the Head Start and Early Head Start Centers. Ms. Raymond also presented the 2021-2022 Self-Assessment Goals and the 2022-2023 Grant Goals. There is no action to take, as this is an informational item only.
- d. Carolina Raymond, Director of Head Start, gave a report on the Beginning of Year (BOIY): Assessment Data 2022-2023.
- e. Ofelia Barron and Stacy Walker conducted the Head Start Executive Board Training and the ERSEA Training.
- f. John Stokes Austin, Executive Director, updated the committee on the Broadband project, he informed the board that the legislative session has started and that TARC was soon approaching.

ADJOURNMENT

There being no further items to discuss, Judge Jerry Bearden made a motion to adjourn the meeting. Judge Charlie Bradley seconded the motion. Chairman Hal Spain adjourned the meeting at 3:04 p.m.

Duly adopted at a meeting of the Executive Committee of the Concho Valley Council of Governments on this 8th day of February, 2023.

Judge Hal Spain - Chairman

Judge Jim O'Bryan, Vice-Chairman

CVCOG
 Check/Voucher Register
 From 12/1/2022 Through 12/31/2022

Docum... Number	Document Date	Name	Transaction Description	Document Amount
193184	12/6/2022	BANK & TRUST	Admin: Health Saving Acct for payroll 11/30/2022	4,697.05
193188	12/6/2022	CARDMEMBER SERVICE	Admin: November 2022 Credit Card Payment	2,790.58
193189	12/6/2022	CHRISTOVAL ISD	HS: Early Childhood Teacher Salary for December 2022	2,300.00
193195	12/6/2022	TEXAS DEPARTMENT OF INFORMATION RESOURCES	PUB: 911 Customer Code PA30000TSD ESINet AVPM Managed Circui	27,890.06
	12/6/2022	TEXAS DEPARTMENT OF INFORMATION RESOURCES	PUB: 911 Cstmr Code PA30000TSD ESINet AVPN Managed Circuits	30,666.40
193200	12/6/2022	HELPING HANDS FOR THE ELDERLY, INC.	AaA: HDM Meals HH 10-22	2,697.48
	12/6/2022	HELPING HANDS FOR THE ELDERLY, INC.	AaA: Congregate Meals HH 10-22	2,884.26
193205	12/6/2022	NATIONWIDE RETIREMENT SOLUTIONS	ADMIN: NACO & Roth 457B Payroll 11-30-2022	3,985.00
193217	12/6/2022	VERIZON BUSINESS-15043	PUB: 911 MPLS Network 11/01/22 - 11/30/22	52,779.87
193222	12/20/2022	AFLAC	Acct J5711 November 2022 Premium	8,900.18
193224	12/20/2022	AMERITAS LIFE INSURANCE CORP	Acct 010-028641 Dental Premiums 11/01/2022 to 11/30/2022	8,820.88
193229	12/20/2022	BANK & TRUST	Admin: Health Saving Acct for payroll 12/15/2022	4,697.05
193231	12/20/2022	BLUE CROSS AND BLUE SHIELD OF TEXAS	029143 CVCOG Group Health Ins 2022 12/01/22 - 01/01/23	177,823.24
193235	12/20/2022	Citibank	Deceember 2022 credit card payment	53,881.36
193236	12/20/2022	CITY OF BRADY	AaA: Congregate Meals Brady 10-22	2,456.99
	12/20/2022	CITY OF BRADY	AaA: HDM Meals Brady 10-22	6,114.90
193237	12/20/2022	CITY OF BRONTE	Solid Waste: City of Bronte for solid waste project	3,277.00
193239	12/20/2022	CITY OF SAN ANGELO AGING PROGRAM	AaA: Congregate Meals COSA 10-22	19,958.88
193241	12/20/2022	CITY OF SONORA	AaA: HDM Sonora 10-22	10,080.84
193242	12/20/2022	COKE COUNTY	AaA: HDM Meals Coke 10-22	3,508.65
	12/20/2022	COKE COUNTY	AaA: Congregate meals Coke 10-22	2,184.66
193243	12/20/2022	COMMISSION ON STATE EMERGENCY COMMUNICATI...	Refund 22Q4 Balance	46,685.07
193245	12/20/2022	CVCOG TRANSIT DISTRICT	AaA: Urban Trips 11/22	3,967.50
193250	12/20/2022	GEO-COMM, INC	PUB: 911 phase 4 proof of concept & phase 5 final report	50,000.00
193255	12/20/2022	KIMBLE COUNTY SCBA	AaA: HDM Meals KMOW 10-22	4,194.90
193265	12/20/2022	NATIONWIDE RETIREMENT SOLUTIONS	ADMIN: NACO & Roth 457B Payroll 12-15-2022	3,965.00
193267	12/20/2022	Proforma Promotions Group	PUB: 911 for Blue/Red LED flashballs & setup charge	4,069.60
193270	12/20/2022	SCHLEICHER COUNTY ISD	HS: Eldorado- Early Childhood Teacher Program for Dec 2022	2,000.00
193272	12/20/2022	Sysco West Texas	HS/EHS: Rio Vista Food for Children and Kitchen Supplies	3,852.21
	12/20/2022	Sysco West Texas	HS/EHS: Rio Vista Food for Children and Kitchen Supplies	3,080.06
	12/20/2022	Sysco West Texas	HS: Blackshear Food for children and Kitchen Supplies	2,023.70
	12/20/2022	Sysco West Texas	HS/EHS: Day Food for Children and Kitchen Supplies	3,124.64
	12/20/2022	Sysco West Texas	HS: Blackshear Food for Children and Kitchen Supplies	2,464.47
	12/20/2022	Sysco West Texas	HS/EHS: Day Food for Children and Kitchen Supplies	4,243.75
	12/20/2022	Sysco West Texas	HS/EHS: Rio Vista Food for Children	3,328.56
	12/20/2022	Sysco West Texas	HS: Blackshear Food for Children and Kitchen Supplies	2,505.60
444	12/1/2022	CB Concho Valley Electric Cooperative, Inc.	Link & CVT: Elec srv for acct 1012826 08/20/22-09/20/22	4,935.01

CVCOG
 Check/Voucher Register
 From 12/1/2022 Through 12/31/2022

<u>Docum... Number</u>	<u>Document Date</u>	<u>Name</u>	<u>Transaction Description</u>	<u>Document Amount</u>
449	12/1/2022	CB Frontier Communications	PUB: 911 Selective Routing 10/19/22 - 11/18/22	6,521.58
	12/1/2022	CB Frontier Communications	PUB: 911 Selective Routing 09/19/22 - 10/18/22	13,043.16
495	12/31/2022	CB Concho Valley Electric Cooperative, Inc.	Link & CVT: Elec srv for acct 1012826 09/20/22-10/20/22	4,556.66
	12/31/2022	CB Concho Valley Electric Cooperative, Inc.	Link & CVT: Elec srv for acct 1012826 10/20/22 -11/20/22	3,318.57
502	12/31/2022	CB Frog Street Press	HS/EHS: All centers for toddler and infant curriculums CB DE	2,863.46
503	12/31/2022	CB Frontier Communications	PUB: 911 Selective Routing 11/19/22 - 12/18/22	6,521.58
514	12/31/2022	CB NADO	Admin: NADO Membership for J.S.1/1/23 - 12/31/23	3,000.00
529	12/31/2022	CB Upward Care LLC	AaA: caregiver workbooks	4,997.50
Report Total				621,657.91

CVCOG

Summary Budget Comparison - DIR-Grant H04, Head Start Nutrition 22-23
From 10/1/2022 Through 12/31/2022

<u>Account Code</u>	<u>Account Title</u>	<u>YTD Budget \$</u>	<u>YTD Actual</u>	<u>YTD Budget \$</u> <u>Variance</u>	<u>Percent Total</u> <u>Budget Used</u>
H04	Grant H04, CACFP Head Start Nutrition FY 22-23				
004	Revenue				
4203	CACFP Prior Year CFDA 10.558	18,773.45	18,773.45	0.00	100.00%
4221	CACFP Nutrition CFDA 10.558	844,459.92	144,087.72	(700,372.20)	17.06%
Total 004	Revenue	<u>863,233.37</u>	<u>162,861.17</u>	<u>(700,372.20)</u>	<u>18.87%</u>
407	Head Start Nutrition				
5110	General Wages	45,177.55	8,603.94	36,573.61	19.04%
5151	Medicare Tax	655.08	117.70	537.38	17.96%
5172	Worker's Comp Insurance	986.79	201.49	785.30	20.41%
5173	SUTA	18.00	4.63	13.37	25.72%
5174	Health Insurance Benefit	19,163.41	3,001.38	16,162.03	15.66%
5175	Dental Insurance Benefit	741.12	108.72	632.40	14.66%
5176	Life Insurance Benefit	357.81	50.14	307.67	14.01%
5177	HSA Insurance Benefit	1,961.00	124.55	1,836.45	6.35%
5181	Retirement	5,024.88	1,027.92	3,996.96	20.45%
5199	Indirect Allocation	4,604.62	815.59	3,789.03	17.71%
5291	Contract Services	35,000.00	3,481.50	31,518.50	9.94%
5295	HS Nutrition Service	690,569.66	111,660.32	578,909.34	16.16%
5513	HS Food Serv Sup	58,773.45	25,998.79	32,774.66	44.23%
5753	Dues and fees	200.00	19.36	180.64	9.68%
Total 407	Head Start Nutrition	<u>(863,233.37)</u>	<u>(155,216.03)</u>	<u>708,017.34</u>	<u>17.98%</u>
Report Difference		<u>0.00</u>	<u>7,645.14</u>	<u>7,645.14</u>	<u>100.00%</u>

CVCOG
 Summary Budget Comparison
 Grant H03, Head Start FY 22-23
 From 6/1/2022 Through 12/31/2022

<u>Account Code</u>	<u>Account Title</u>	<u>YTD Budget \$</u>	<u>YTD Actual</u>	<u>YTD Budget \$ Variance</u>	<u>Percent Total Budget Used</u>
H03 004	HHS-ACF Grant H03, Head Start FY 22-23 06CH010970-04 Revenue				
4173	HHS-ACF Head Start 06CH010970-04	6,808,571.00	3,752,031.29	(3,056,539.71)	55.10%
4411	IK Contributions	1,676,068.00	1,084,755.42	(591,312.58)	64.72%
Total 004	Revenue	<u>8,484,639.00</u>	<u>4,836,786.71</u>	<u>(3,647,852.29)</u>	<u>57.01%</u>
400	Head Start CAN NO 9-G064122				
5110	General Wages	2,458,463.38	1,294,469.11	1,163,994.27	52.65%
5118	General Overtime Hours	75.58	75.58	0.00	100.00%
5119	Holiday Work Time	238.62	238.62	0.00	100.00%
5150	Vacation Time Allocation	28,241.52	14,736.66	13,504.86	52.18%
5151	Medicare Tax	35,423.67	18,068.58	17,355.09	51.00%
5172	Worker's Comp Insurance	14,830.61	8,511.95	6,318.66	57.39%
5173	SUTA	31,444.55	187.72	31,256.83	0.59%
5174	Health Insurance Benefit	522,498.01	321,087.60	201,410.41	61.45%
5175	Dental Insurance Benefit	52,987.00	13,321.72	39,665.28	25.14%
5176	Life Insurance Benefit	19,020.77	9,357.22	9,663.55	49.19%
5177	HSA Insurance Benefit	52,030.80	11,696.46	40,334.34	22.47%
5181	Retirement	292,431.81	153,903.52	138,528.29	52.62%
5199	Indirect Allocation	214,114.68	114,252.68	99,862.00	53.36%
5206	HR Service Center	111,173.00	82,987.21	28,185.79	74.64%
5207	Procurement Service Center	47,800.00	42,969.25	4,830.75	89.89%
5208	Information Technology Service Center	70,258.00	33,673.44	36,584.56	47.92%
5291	Contract Services	65,742.00	23,964.14	41,777.86	36.45%
5293	HS Health & Disab Svc	3,322.00	0.00	3,322.00	0.00%
5294	HS Policy Council	2,000.00	75.16	1,924.84	3.75%
5296	HS Parent Service	4,304.00	182.84	4,121.16	4.24%
5309	Travel-In Region	4,644.00	1,454.67	3,189.33	31.32%
5413	HS Site Rent	126,233.00	109,052.76	17,180.24	86.39%
5433	HS Site Center Utilities	99,273.00	50,092.95	49,180.05	50.45%
5451	Facility Maintenance	30,760.00	25,491.07	5,268.93	82.87%
5453	HS Site Center Bldg Maint	81,622.00	41,389.49	40,232.51	50.70%
5510	Supplies	47,000.00	25,273.54	21,726.46	53.77%
5512	HS Class Room Supplies	52,358.50	31,807.16	20,551.34	60.74%
5514	HS Medical Supplies	6,037.00	1,931.03	4,105.97	31.98%
5515	HS Disability Supplies	4,489.00	0.00	4,489.00	0.00%
5518	HS Diapers and Wipes	13,000.00	1,919.13	11,080.87	14.76%
5622	Internal Computer/Software	8,191.50	8,191.50	0.00	100.00%
5632	Copier	18,895.00	15,008.42	3,886.58	79.43%
5711	Insurance	9,268.00	4,031.12	5,236.88	43.49%
5721	Printing	10,062.00	0.00	10,062.00	0.00%
5722	Ads & Promotions	3,483.00	0.00	3,483.00	0.00%
5753	Dues and fees	3,760.00	2,441.77	1,318.23	64.94%
5760	HS Site Center Communications	16,269.00	9,936.53	6,332.47	61.07%
5762	Postage/freight	2,126.00	497.02	1,628.98	23.37%

CVCOG
 Summary Budget Comparison
 Grant H03, Head Start FY 22-23
 From 6/1/2022 Through 12/31/2022

<u>Account Code</u>	<u>Account Title</u>	<u>YTD Budget \$</u>	<u>YTD Actual</u>	<u>YTD Budget \$</u> <u>Variance</u>	<u>Percent Total</u> <u>Budget Used</u>
5796	Safety	998.00	673.58	324.42	67.49%
Total 400	Head Start CAN NO 9-G064122	4,564,869.00	2,472,951.20	2,091,917.80	54.17%
401	Early Head Start CAN NO 9-G064122				
5110	General Wages	1,284,313.86	701,909.64	582,404.22	54.65%
5118	General Overtime Hours	44.92	44.92	0.00	100.00%
5119	Holiday Work Time	41.34	41.34	0.00	100.00%
5150	Vacation Time Allocation	6,161.37	3,389.68	2,771.69	55.01%
5151	Medicare Tax	19,184.66	9,774.63	9,410.03	50.95%
5172	Worker's Comp Insurance	7,543.15	4,154.48	3,388.67	55.07%
5173	SUTA	18,695.24	111.43	18,583.81	0.59%
5174	Health Insurance Benefit	274,006.68	182,764.13	91,242.55	66.70%
5175	Dental Insurance Benefit	28,536.00	7,540.40	20,995.60	26.42%
5176	Life Insurance Benefit	10,387.57	5,085.38	5,302.19	48.95%
5177	HSA Insurance Benefit	28,020.50	8,176.05	19,844.45	29.17%
5181	Retirement	158,374.44	83,438.20	74,936.24	52.68%
5199	Indirect Allocation	112,436.27	62,109.93	50,326.34	55.24%
5206	HR Service Center	24,788.38	24,788.38	0.00	100.00%
5207	Procurement Service Center	13,956.00	12,834.95	1,121.05	91.96%
5208	Information Technology Service Center	10,531.62	10,058.29	473.33	95.50%
5291	Contract Services	678.00	443.36	234.64	65.39%
5293	HS Health & Disab Svc	678.00	0.00	678.00	0.00%
5294	HS Policy Council	274.00	21.95	252.05	8.01%
5296	HS Parent Service	1,000.00	248.93	751.07	24.89%
5309	Travel-In Region	1,356.00	166.37	1,189.63	12.26%
5413	HS Site Rent	36,347.24	35,547.24	800.00	97.79%
5433	HS Site Center Utilities	18,242.76	15,404.03	2,838.73	84.43%
5451	Facility Maintenance	8,981.00	6,464.90	2,516.10	71.98%
5453	HS Site Center Bldg Maint	17,335.00	11,250.87	6,084.13	64.90%
5510	Supplies	16,079.00	9,292.54	6,786.46	57.79%
5512	HS Class Room Supplies	23,532.17	3,483.57	20,048.60	14.80%
5514	HS Medical Supplies	1,763.00	556.55	1,206.45	31.56%
5515	HS Disability Supplies	1,311.00	0.00	1,311.00	0.00%
5518	HS Diapers and Wipes	10,000.00	3,375.92	6,624.08	33.75%
5622	Internal Computer/Software	2,391.83	2,391.83	0.00	100.00%
5632	Copier	4,734.00	3,045.43	1,688.57	64.33%
5711	Insurance	1,486.00	442.97	1,043.03	29.80%
5721	Printing	2,938.00	0.00	2,938.00	0.00%
5722	Ads & Promotions	1,017.00	0.00	1,017.00	0.00%
5753	Dues and fees	1,109.00	624.67	484.33	56.32%
5760	HS Site Center Communications	3,642.00	2,155.81	1,486.19	59.19%
5762	Postage/freight	621.00	0.00	621.00	0.00%
5796	Safety	342.00	192.53	149.47	56.29%
Total 401	Early Head Start CAN NO 9-G064122	2,152,880.00	1,211,331.30	941,548.70	56.27%

CVCOG
 Summary Budget Comparison
 Grant H03, Head Start FY 22-23
 From 6/1/2022 Through 12/31/2022

<u>Account Code</u>	<u>Account Title</u>	<u>YTD Budget \$</u>	<u>YTD Actual</u>	<u>YTD Budget \$</u> <u>Variance</u>	<u>Percent Total</u> <u>Budget Used</u>
402	Head Start T&TA CAN NO 9-G064120				
5308	Head Start T & T A	61,964.00	44,374.77	17,589.23	71.61%
Total 402	Head Start T&TA CAN NO 9-G064120	<u>61,964.00</u>	<u>44,374.77</u>	<u>17,589.23</u>	<u>71.61%</u>
403	Early Head Start T&TA CAN NO 9-G064121				
5308	Head Start T & T A	28,858.00	23,374.02	5,483.98	80.99%
Total 403	Early Head Start T&TA CAN NO 9-G064121	<u>28,858.00</u>	<u>23,374.02</u>	<u>5,483.98</u>	<u>81.00%</u>
409	Head Start InKind				
6791	InKind Other	1,676,068.00	1,084,755.42	591,312.58	64.72%
Total 409	Head Start InKind	<u>1,676,068.00</u>	<u>1,084,755.42</u>	<u>591,312.58</u>	<u>64.72%</u>
	Total Expenditures	<u>8,484,639.00</u>	<u>4,836,786.71</u>	<u>3,647,852.29</u>	<u>57.01%</u>
	Total Revenue over Expenditures	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
	Head Start (Project 400, 402)	4,626,833.00	2,517,325.97	2,109,507.03	54.41%
	Early Head Start (Project 401, 403)	2,181,738.00	1,234,705.32	947,032.68	56.59%
	Total Federal	<u>6,808,571.00</u>	<u>3,752,031.29</u>	<u>3,056,539.71</u>	<u>55.11%</u>
	Total Non-Federal, includes Local Funds	<u>1,676,068.00</u>	<u>1,084,755.42</u>	<u>591,312.58</u>	<u>64.72%</u>
	Grand Total HHS Head Start Expenditures	<u>8,484,639.00</u>	<u>4,836,786.71</u>	<u>3,647,852.29</u>	<u>57.01%</u>

CVCOG Head Start Admin	290,037.35
CVCOG Administrative Indirect	176,362.61
Plus Health Insurance adjustment	69,798.90
Total Administrative	<u>536,198.86</u>
Head Start Budget, includes Non-Federal	8,484,639.00
Administrative Percentage of Approved Budget	6.32%
Note: Administrative Maximum Percentage is 15%	
Non-Federal Percentage of Total Expenditures	20.00% 22.43%

CVCOG
 Summary Budget Comparison
 Grant 829, ARP and CRRSA
 Head Start Funding
 From 6/1/2021 Through 12/31/2022

<u>Account Code</u>	<u>Account Title</u>	<u>YTD Budget \$</u>	<u>YTD Actual</u>	<u>YTD Budget \$</u> <u>Variance</u>	<u>Percent Total</u> <u>Budget Used</u>
829	HHS-ACF Grant 829, Head Start FY 21-22 06CH010970				
004	Revenue				
4170	HHS-ACF Head Start ARP 06HE001000 C6	676,023.00	330,700.15	(345,322.85)	48.91%
4172	HHS-ACF Head Start CRRSA 06HE001000 C5	170,048.00	170,048.00	0.00	100.00%
4523	Local Revenue	8,105.34	7,273.50	(831.84)	89.73%
4711	Sale of Equipment	11,949.79	0.00	(11,949.79)	0.00%
Total 004	Revenue	866,126.13	508,021.65	(358,104.48)	58.65%
404	Head Start CRRSA CAN 9-G064122				
5174	Health Insurance Benefit	31,556.97	31,556.97	0.00	100.00%
5199	Indirect Allocation	1,953.36	1,953.36	0.00	100.00%
5512	HS Class Room Supplies	1,393.44	1,393.44	0.00	100.00%
5622	Internal Computer/Software	115,276.43	115,276.43	0.00	100.00%
5734	HS Capital Playground	1,826.87	1,826.87	0.00	100.00%
Total 404	Head Start CRRSA CAN 9-G064122	(152,007.07)	(152,007.07)	0.00	100.00%
405	Early Head Start CRRSA CAN 9-G064122				
5174	Health Insurance Benefit	16,989.30	16,989.30	0.00	100.00%
5199	Indirect Allocation	1,051.63	1,051.63	0.00	100.00%
Total 405	Early Head Start CRRSA CAN 9-G064122	(18,040.93)	(18,040.93)	0.00	100.00%
406	Early Head Start Conversion ARP CAN 9-G064122				
5453	HS Site Center Bldg Maint	12,317.16	12,317.16	0.00	100.00%
5510	Supplies	1,758.88	1,758.88	0.00	100.00%
5512	HS Class Room Supplies	20,919.00	20,919.00	0.00	100.00%
5622	Internal Computer/Software	2,248.44	2,248.44	0.00	100.00%
5734	HS Capital Playground	15,672.77	15,672.77	0.00	100.00%
Total 406	Early Head Start Conversion ARP CAN 9-G064122	(52,916.25)	(52,916.25)	0.00	100.00%
410	Head Start ARP CAN NO 9-G064122				
5110	General Wages	34,213.00	34,213.00	0.00	100.00%
5151	Medicare Tax	496.09	496.09	0.00	100.00%
5172	Worker's Comp Insurance	270.86	270.86	0.00	100.00%
5174	Health Insurance Benefit	94,551.72	70,801.19	23,750.53	74.88%
5177	HSA Insurance Benefit	3,561.96	2,637.14	924.82	74.03%
5181	Retirement	4,095.25	4,095.25	0.00	100.00%
5199	Indirect Allocation	8,216.80	6,947.17	1,269.63	84.54%
5200	Employee Health and Welfare	1,687.78	1,687.78	0.00	100.00%
5453	HS Site Center Bldg Maint	61,383.06	12,223.84	49,159.22	19.91%
5510	Supplies	40,133.52	1,202.21	38,931.31	2.99%
5512	HS Class Room Supplies	61,832.35	306.65	61,525.70	0.49%

CVCOG
 Summary Budget Comparison
 Grant 829, ARP and CRRSA
 Head Start Funding
 From 6/1/2021 Through 12/31/2022

<u>Account Code</u>	<u>Account Title</u>	<u>YTD Budget \$</u>	<u>YTD Actual</u>	<u>YTD Budget \$</u> <u>Variance</u>	<u>Percent Total</u> <u>Budget Used</u>
5518	HS Diapers and Wipes	2,500.00	0.00	2,500.00	0.00%
5622	Internal Computer/Software	32,494.27	20,193.78	12,300.49	62.14%
5625	Capital-Replace Van	49,470.00	0.00	49,470.00	0.00%
5734	HS Capital Playground	77,575.04	40,026.70	37,548.34	51.59%
Total 410	Head Start ARP CAN NO 9-G064122	<u>(472,481.70)</u>	<u>(195,101.66)</u>	<u>277,380.04</u>	<u>41.29%</u>
411	Early Head Start ARP CAN NO 9-G064122				
5110	General Wages	18,787.00	18,787.00	0.00	100.00%
5151	Medicare Tax	272.41	272.41	0.00	100.00%
5172	Worker's Comp Insurance	117.93	117.93	0.00	100.00%
5174	Health Insurance Benefit	46,249.08	33,651.45	12,597.63	72.76%
5177	HSA Insurance Benefit	2,461.51	1,838.88	622.63	74.70%
5181	Retirement	2,248.85	2,248.85	0.00	100.00%
5199	Indirect Allocation	4,175.87	3,493.37	682.50	83.65%
5200	Employee Health and Welfare	79.18	79.18	0.00	100.00%
5453	HS Site Center Bldg Maint	15,000.00	563.34	14,436.66	3.75%
5510	Supplies	13,232.82	350.81	12,882.01	2.65%
5512	HS Class Room Supplies	16,383.74	357.16	16,026.58	2.17%
5622	Internal Computer/Software	5,863.36	168.56	5,694.80	2.87%
5734	HS Capital Playground	25,753.30	20,753.30	5,000.00	80.58%
Total 411	Early Head Start ARP CAN NO 9-G064122	<u>(150,625.05)</u>	<u>(82,682.24)</u>	<u>67,942.81</u>	<u>54.89%</u>
997	Non Project				
5200	Employee Health and Welfare	148.16	148.16	0.00	100.00%
5512	HS Class Room Supplies	7,957.18	7,125.34	831.84	89.54%
5625	Capital-Replace Van	11,949.79	0.00	11,949.79	0.00%
Total 997	Non Project	<u>(20,055.13)</u>	<u>(7,273.50)</u>	<u>12,781.63</u>	<u>36.27%</u>
Report Difference		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>

**Head Start Credit Card/Open Account Transactions Summary
(Detail Attached)**

Head Start Transactions	December, 2022
Amazon Capital	-
Ben E Keith	-
Citibank P-Card	16,362.54
Dean's Dairy	3,317.53
First Financial Credit Card	79.00
Lowes Pay and Save	555.23
Mayfield Paper	-
Sam's Card	-
Sysco Food Services	25,029.59
West Texas Fire Extinguisher	4,425.81
	<hr/>
	\$ 49,769.70
	<hr/>

CVCOG
 Vendor Activity - Head Start Citibank P-Card
 829 - HHS-ACF Grant 829, Head Start FY 21-22 06CH010970
 From 12/1/2022 Through 12/31/2022

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5453	HS Site Center Bldg Maint	12/14/2022	506228	HS/EHS BS, Day, RV: pole pruner,chainsaw,fuel,carrying case	2,187.96
					<u>2,187.96</u>
				Total 829 - HHS-ACF Grant 829, Head Start FY 21-22 06CH010970	2,187.96

CVCOG
Vendor Activity - Head Start Citibank P-Card
H03 - HHS-ACF Grant H03, Head Start FY 22-23 06CH010970-04
From 12/1/2022 Through 12/31/2022

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5308	Head Start T & T A	12/1/2022	032001	EHS RV: cream cheese, bagels, fruit, juice, water	43.61
5308	Head Start T & T A	12/2/2022	124264	EHS: training for S.H - CB ~ S.H	125.00
5308	Head Start T & T A	12/2/2022	1631701	HS Day: CDA renewal fee for N.G.	125.00
5308	Head Start T & T A	12/2/2022	1631751	EHS Menard: infant toddler CDA application fee for M.W.	425.00
5308	Head Start T & T A	12/2/2022	1631814	HS Menard: Preschool/FCC CDA application fee for C.P	425.00
5308	Head Start T & T A	12/9/2022	1633204	HS BS: CDA renewal fee E.V.	125.00
5308	Head Start T & T A	12/9/2022	1633219	HS RV: Preschool/FCC CDA application fee for A.R	425.00
5308	Head Start T & T A	12/9/2022	INV-038236a	HS/EHS: safety-care training for C.M & S.H	3,190.00
5308	Head Start T & T A	12/13/2022	1661143	EHS Day/RV: CDA Course Set: Infant/Toddler Center Based	2,550.00
5433	HS Site Center Utilities	12/9/2022	180084 10-22a	HS: Blackshear for Water Service 10/13/22 - 11/14/22	290.16
5433	HS Site Center Utilities	12/9/2022	180086 11-22	HS: Blackshear for Water Service 10/18/22 - 11/16/22	71.56
5433	HS Site Center Utilities	12/16/2022	0691-001166501	HS: Blackshear - Trash Services 12/01/22 - 12/31/22	569.39
5433	HS Site Center Utilities	12/16/2022	0691-001166522	HS/EHS: Rio Vista - Trash Services 12/01/22 - 12/31/22	569.39
5433	HS Site Center Utilities	12/16/2022	0691-001166912	HS/EHS: Day Trash Services 12/01/22 - 12/31/22	569.39
5433	HS Site Center Utilities	12/20/2022	05-0560-02 11-22	HS: Eden Utility Services 11/15/2022 - 12/15/2022	209.73
5433	HS Site Center Utilities	12/24/2022	179684 11-22	HS/EHS: Rio Vista Water Services 11/02/22 - 12/02/22	323.33
5451	Facility Maintenance	10/24/2022	38115	HS: Rural centers for single side banner. HS CB	400.00
5453	HS Site Center Bldg Maint	11/1/2022	184405	HS/EHS: Day Security Monitoring for November	80.00
5453	HS Site Center Bldg Maint	11/1/2022	184407	HS/EHS: Rio Vista Security Monitoring for November	75.00

CVCOG
Vendor Activity - Head Start Citibank P-Card
H03 - HHS-ACF Grant H03, Head Start FY 22-23 06CH010970-04
From 12/1/2022 Through 12/31/2022

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5453	HS Site Center Bldg Maint	11/1/2022	184410	HS: Blackshear Security Monitoring for November	80.00
5453	HS Site Center Bldg Maint	12/5/2022	97862	ADMIN: Tools & maintenance supplies	268.30
5453	HS Site Center Bldg Maint	12/7/2022	29454426	HS/EHS: Rio Vista for maintenance supplies	339.68
5453	HS Site Center Bldg Maint	12/9/2022	057488	HS/EHS Day,RV: glue, crayons, playdoh,plastic sheeting	80.61
5453	HS Site Center Bldg Maint	12/16/2022	187806	HS/EHS: Rio Vista Security Monitoring for December 2022	75.00
5453	HS Site Center Bldg Maint	12/16/2022	187808	HS: Blackshear Security Monitoring for December 2022	80.00
5453	HS Site Center Bldg Maint	12/16/2022	187830	HS/EHS: Day Security Monitoring for December 2022	80.00
5510	Supplies	12/12/2022	2399666	HS Christoval: toner cartridge black	63.00
5510	Supplies	12/12/2022	36949	HS/EHS RV: Asphalt	125.88
5510	Supplies	12/13/2022	4638797-1702601	HS/EHS: All centers for 3-ring binders	129.95
5512	HS Class Room Supplies	12/9/2022	057488	HS/EHS Day,RV: glue, crayons, playdoh,plastic sheeting	71.86
5518	HS Diapers and Wipes	12/2/2022	012988	EHS RV: pampers- size 4	28.22
5753	Dues and fees	12/8/2022	603147662	HS/EHS Day: Child Care Licensing Fee	37.07
5753	Dues and fees	12/8/2022	603149232	HS EL: Child Care Licensing Fee	6.39
5753	Dues and fees	12/8/2022	603149486	HS MN: Child Care Licensing Fee	2.30
5753	Dues and fees	12/8/2022	603149650	HS/EHS RV: Child Care Licensing Fee	47.29
5753	Dues and fees	12/8/2022	603150528	HS BS: Child Care Licensing Fee	41.16
5753	Dues and fees	12/29/2022	606019352	HS: Blackshear for Child Care Licensing Fee	56.49
5760	HS Site Center Communications	12/10/2022	07710150890010 12-22	HS/EHS: Day for Internet Service 11/25/22 - 12/24/22.	222.15
5760	HS Site Center Communications	12/16/2022	07710102810016 12-22	HS: BS for Internet & Phone Services 12/01/22 - 12/31/22	194.18
5760	HS Site Center Communications	12/24/2022	07710150503019 12-22	HS/EHS: Rio Vista for Internet Services 12/15/22-01/14/22	187.75

CVCOG
Vendor Activity - Head Start Citibank P-Card
H03 - HHS-ACF Grant H03, Head Start FY 22-23 06CH010970-04
From 12/1/2022 Through 12/31/2022

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5760	HS Site Center Communications	12/24/2022	07710150504017 12-22	HS: BS for Internet Services 12/15/22 - 01/14/22	191.76
5760	HS Site Center Communications	12/27/2022	0708195 12-22	HS/EHS: Rural Phone Services for 12/08/22 - 01/07/23	592.48
5796	Safety	12/5/2022	405SP0000055084	EHS Day: background check A.H.	3.32
5796	Safety	12/5/2022	405SP0000055108	HS RV: background check A.K.S	3.32
5796	Safety	12/29/2022	405SP0000065916	HS: RV for background check on DB CB HR	6.39
				Total H03 - HHS-ACF Grant H03, Head Start FY 22-23 06CH010970-04	13,606.11

CVCOG
 Vendor Activity - Head Start Citibank P-Card
 H04 - Grant H04, CACFP Head Start Nutrition FY 22-23
 From 12/1/2022 Through 12/31/2022

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5295	HS Nutrition Service	12/2/2022	087225	EHS RV: almond milk	13.92
5295	HS Nutrition Service	12/9/2022	026156	HS Christoval: fruit juice, chex mix,carrots,yogurt	73.64
5295	HS Nutrition Service	12/13/2022	2000107-00998793	EHS Day: baby formula	108.70
5295	HS Nutrition Service	12/15/2022	2000106-70593829	EHS Day: Baby formula	372.21
				Total H04 - Grant H04, CACFP Head Start Nutrition FY 22-23	568.47
Report Opening/Current Balance					
Report Transaction Totals					16,362.54
Report Current Balances					

CVCOG
Vendor Activity - Head Start Deans Dairy Corporate
H04 - Grant H04, CACFP Head Start Nutrition FY 22-23
From 12/1/2022 Through 12/31/2022

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5295	HS Nutrition Service	10/5/2022	652238470	HS: Ozona for (12) 1% milk	53.40
5295	HS Nutrition Service	11/16/2022	652240390	HS: Ozona for (12) 1% milk	54.40
5295	HS Nutrition Service	11/17/2022	650636489	HS/EHS: Menard for milk.	15.90
5295	HS Nutrition Service	11/28/2022	652241070	HS: Blackshear for milk.	322.02
5295	HS Nutrition Service	12/1/2022	650637250	HS/EHS: Menard for (3) whole milk and (40) 1% milk	113.95
5295	HS Nutrition Service	12/2/2022	652046768	HS/EHS: Rio Vista for (6) Lactose Free Milk	23.88
5295	HS Nutrition Service	12/5/2022	652241392	HS: Blackshear for milk.	333.96
5295	HS Nutrition Service	12/5/2022	652241393	HS/EHS: Day for milk.	505.94
5295	HS Nutrition Service	12/6/2022	650637602	HS: Eden for (7) 1% milk	18.55
5295	HS Nutrition Service	12/6/2022	652047010	HS/EHS: Rio Vista for milk	477.84
5295	HS Nutrition Service	12/7/2022	650637607	HS: Eldorado for (9) 1% milk	23.85
5295	HS Nutrition Service	12/7/2022	652241436	HS: Ozona for (12) 1% milk	53.40
5295	HS Nutrition Service	12/8/2022	650637638	HS/EHS: Menard for (3) whole milk and (52) 1% milk	145.75
5295	HS Nutrition Service	12/12/2022	652241711	HS/EHS: Day for milk.	501.96
5295	HS Nutrition Service	12/12/2022	652241712	HS: Blackshear for (99) 1% milk	262.35
5295	HS Nutrition Service	12/13/2022	650637988	HS: Eden for (7) 1% milk	18.55
5295	HS Nutrition Service	12/13/2022	652047307	HS/EHS: Rio Vista for milk.	322.53
5295	HS Nutrition Service	12/14/2022	650637994	HS: Eldorado for (6) 1% milk	15.90
5295	HS Nutrition Service	12/14/2022	652241757	HS: Ozona for (12) 1% milk	53.40
					3,317.53
				Total H04 - Grant H04, CACFP Head Start Nutrition FY 22-23	3,317.53
	Report Opening/Current Balance				
	Report Transaction Totals				3,317.53

CVCOG
Vendor Activity - Head Start Deans Dairy Corporate
H04 - Grant H04, CACFP Head Start Nutrition FY 22-23
From 12/1/2022 Through 12/31/2022

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
Report Current Balances					

CVCOG
 Vendor Activity - Head Start First Financial Credit Card
 H03 - HHS-ACF Grant H03, Head Start FY 22-23 06CH010970-04
 From 12/1/2022 Through 12/31/2022

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5309	Travel-In Region	12/7/2022	617074	HS OZ: fuel for rental car	27.00
5309	Travel-In Region	12/7/2022	89H3GS	HS OZ: rental car	52.00
					<u>79.00</u>
				Total H03 - HHS-ACF Grant H03, Head Start FY 22-23 06CH010970-04	79.00
Report Opening/Current Balance					<u> </u>
Report Transaction Totals					<u> </u> 79.00
Report Current Balances					<u> </u> <u> </u>

CVCOG
Vendor Activity - Head Start Lowes Pay and Save
H04 - Grant H04, CACFP Head Start Nutrition FY 22-23
From 12/1/2022 Through 12/31/2022

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5295	HS Nutrition Service	11/1/2022	221101-21-1-1-26	HS: Eldorado Food for Children	37.31
5295	HS Nutrition Service	11/1/2022	221101-318-3-3-2	HS/EHS: Menard for lettuce and tomatoes	6.64
5295	HS Nutrition Service	11/3/2022	221103-239-2-2-24	HS OZ: pasta	3.78
5295	HS Nutrition Service	11/14/2022	221114-169-1-1-4	HS OZ: soup,broth,cheese,lettuce,crkrs, roots, tomatoes,trky	99.74
5295	HS Nutrition Service	11/15/2022	221115-147-2-2-8	HS: Eden food for children	38.38
5295	HS Nutrition Service	12/1/2022	221201-21-1-1-25	HS: Eldorado for Santita tortilla Chips	3.98
5295	HS Nutrition Service	12/1/2022	221201-339-1-1-27	HS/EHS Menard: bananas, bread	14.77
5295	HS Nutrition Service	12/2/2022	221202-120-1-1-34	HS: Eldorado for tomato sauce, diced tomatoes and Potatoes	6.87
5295	HS Nutrition Service	12/5/2022	221205-239-2-2-4	HS OZ: eggs	15.79
5295	HS Nutrition Service	12/5/2022	221205-280-3-3-21	HS Oz: bananas, cereal,veg's, grapes, milk, tomatoes, yogurt	111.70
5295	HS Nutrition Service	12/5/2022	221205-65-3-3-15	HS Eden: chips, bananas, bisc, ht dogs, yogurt, grapes,brd	39.83
5295	HS Nutrition Service	12/7/2022	221207-333-1-1-43	HS/EHS Menard: bananas, carrots, salad, tortillas,tomatoes	29.53
5295	HS Nutrition Service	12/12/2022	221212-147-2-2-9	HS ED: bananas, bisc mix, crkers, lettuce, tomatoes	36.41
5295	HS Nutrition Service	12/12/2022	221212-239-2-2-27	HS OZ: bananas, chicken,veg.,grapes,,rolls,milk,eggs, buns	85.01
5295	HS Nutrition Service	12/13/2022	221213-346-1-1-36	HS/EHS Menard: bananas, buns, tomatoes	25.49
					555.23
Total H04 - Grant H04, CACFP Head Start Nutrition FY 22-23					555.23
Report Opening/Current Balance					

CVCOG
Vendor Activity - Head Start Lowes Pay and Save
H04 - Grant H04, CACFP Head Start Nutrition FY 22-23
From 12/1/2022 Through 12/31/2022

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
	Report Transaction Totals				555.23
	Report Current Balances				<hr/> <hr/>

CVCOG
Vendor Activity - Head Start Sysco
H04 - Grant H04, CACFP Head Start Nutrition FY 22-23
From 12/1/2022 Through 12/31/2022

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5295	HS Nutrition Service	11/18/2022	278463057	HS/EHS: Menard credit for Mozzarella cheese and BBQ Sauce	(124.27)
5295	HS Nutrition Service	11/29/2022	278469572	HS/EHS: Rio Vista Food for Children and Kitchen Supplies	3,323.54
5295	HS Nutrition Service	11/29/2022	278469577	HS: Blackshear Food for Children and Kitchen Supplies	2,395.97
5295	HS Nutrition Service	12/1/2022	278472579	HS: Blackshear Drop-ship for Cheezits original crackers	42.12
5295	HS Nutrition Service	12/1/2022	278472826	HS/EHS: Day food for children	3,560.47
5295	HS Nutrition Service	12/3/2022	278474992	HS: Blackshear Drop-ship for Animal cookies	54.57
5295	HS Nutrition Service	12/6/2022	278476531	HS/EHS: Rio Vista food for children and Kitchen Supplies	2,993.23
5295	HS Nutrition Service	12/6/2022	278476537	HS: Blackshear Food for Children	2,288.73
5295	HS Nutrition Service	12/7/2022	278477334	HS/EHS: Menard Food for Children and Kitchen Supplies	1,486.33
5295	HS Nutrition Service	12/8/2022	278478159	HS: Eldorado Food for Children	950.46
5295	HS Nutrition Service	12/8/2022	278478187	HS/EHS: Day Food for children and Kitchen Supplies	2,536.20
5295	HS Nutrition Service	12/12/2022	278481041	HS/EHS: Day Drop-ship for Jelly grape squeeze	53.00
5295	HS Nutrition Service	12/13/2022	278481836	HS: Blackshear Food for Children and Kitchen Supplies	1,293.63
5295	HS Nutrition Service	1/4/2023	278496456	HS: Eden Food for Children	1,319.93
5295	HS Nutrition Service	1/5/2023	278497040	HS: Eden Food for Children and kitchen supplies	1,796.56
5513	HS Food Serv Sup	11/29/2022	278469572	HS/EHS: Rio Vista Food for Children and Kitchen Supplies	528.67
5513	HS Food Serv Sup	11/29/2022	278469577	HS: Blackshear Food for Children and Kitchen Supplies	68.50
5513	HS Food Serv Sup	12/6/2022	278476531	HS/EHS: Rio Vista food for children and Kitchen Supplies	74.41
5513	HS Food Serv Sup	12/7/2022	278477334	HS/EHS: Menard Food for Children and Kitchen Supplies	193.64

CVCOG
 Vendor Activity - Head Start Sysco
 H04 - Grant H04, CACFP Head Start Nutrition FY 22-23
 From 12/1/2022 Through 12/31/2022

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5513	HS Food Serv Sup	12/8/2022	278478187	HS/EHS: Day Food for children and Kitchen Supplies	68.50
5513	HS Food Serv Sup	12/13/2022	278481836	HS: Blackshear Food for Children and Kitchen Supplies	46.32
5513	HS Food Serv Sup	1/5/2023	278497040	HS: Eden Food for Children and kitchen supplies	79.08
					25,029.59
				Total H04 - Grant H04, CACFP Head Start Nutrition FY 22-23	25,029.59
Report Opening/Current Balance					
Report Transaction Totals					25,029.59
Report Current Balances					

CVCOG
Vendor Activity - Head Start West Texas Fire Extinguisher
H03 - HHS-ACF Grant H03, Head Start FY 22-23 06CH010970-04
From 12/1/2022 Through 12/31/2022

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5510	Supplies	11/9/2022	265395	HS/EHS: Day for general supplies and kitchen supplies	633.54
5510	Supplies	11/30/2022	268121	HS/EHS: RV for Gloves, towels and cleaner	411.23
5510	Supplies	12/1/2022	268175	HS: Blackshear for general supplies and Kitchen supplies	120.02
5510	Supplies	12/2/2022	268121-01	HS/EHS RV: vinyl gloves	11.77
5510	Supplies	12/2/2022	268314	HS/EHS: Day for supplies and Kitchen supplies	614.55
5510	Supplies	12/6/2022	268314-01	HS/EHS: Day for XL Vinyl gloves	176.55
5510	Supplies	12/7/2022	268489	HS: Blackshear for towels, trash liners, and cleaners	121.30
5510	Supplies	12/7/2022	268544	HS/EHS: RV for Dust pan, broom, liners, tissues and gloves	267.18
5510	Supplies	12/21/2022	268912	HS: Eden for general supplies and kitchen supplies	157.33
5512	HS Class Room Supplies	11/30/2022	268121	HS/EHS: RV for Gloves, towels and cleaner	198.07
5512	HS Class Room Supplies	12/7/2022	268489	HS: Blackshear for towels, trash liners, and cleaners	31.70
5512	HS Class Room Supplies	12/7/2022	268544	HS/EHS: RV for Dust pan, broom, liners, tissues and gloves	64.83
					2,808.07
Total H03 - HHS-ACF Grant H03, Head Start FY 22-23 06CH010970-04					2,808.07

CVCOG
Vendor Activity - Head Start West Texas Fire Extinguisher
H04 - Grant H04, CACFP Head Start Nutrition FY 22-23
From 12/1/2022 Through 12/31/2022

<u>Line Item Code</u>	<u>Line Item Title</u>	<u>Document Date</u>	<u>Document Number</u>	<u>Document Description</u>	<u>Expenses</u>
5513	HS Food Serv Sup	11/9/2022	265395	HS/EHS: Day for general supplies and kitchen supplies	104.34
5513	HS Food Serv Sup	12/1/2022	268175	HS: Blackshear for general supplies and Kitchen supplies	347.22
5513	HS Food Serv Sup	12/2/2022	268314	HS/EHS: Day for supplies and Kitchen supplies	303.33
5513	HS Food Serv Sup	12/7/2022	268489	HS: Blackshear for towels, trash liners, and cleaners	42.67
5513	HS Food Serv Sup	12/7/2022	268526	HS/EHS Day: food service towel, kitchen towels,liners, soap	312.37
5513	HS Food Serv Sup	12/7/2022	268544	HS/EHS: RV for Dust pan, broom, liners, tissues and gloves	95.44
5513	HS Food Serv Sup	12/21/2022	268912	HS: Eden for general supplies and kitchen supplies	432.37
5513	HS Food Serv Sup	12/21/2022	269321	HS: Eden reimbursement for dust mop	(20.00)
				Total H04 - Grant H04, CACFP Head Start Nutrition FY 22-23	1,617.74
Report Opening/Current Balance					
Report Transaction Totals					4,425.81
Report Current Balances					



ADMINISTRATION FOR
CHILDREN & FAMILIES

Office of Head Start | 4th Floor – Switzer Memorial Building, 330 C Street SW, Washington DC 20024 eclkc.ohs.acf.hhs.gov

Program Performance Summary Report

To: Authorizing Official/Board Chairperson

Mr. Hal Spain

Concho Valley Council of Governments

5430 Link Rd

San Angelo, TX 76904 - 9812

From: Responsible HHS Official

Date: 12/22/2022

Katie Hamm

Acting Director, Office of Head Start

On 10/26/2022, the Administration for Children and Families (ACF) conducted a monitoring review of Concho Valley Council of Governments Head Start and Early Head Start programs. We wish to thank the governing body, policy council, staff, and parents of your program for their cooperation and assistance during the review. This monitoring report has been issued to Mr. Hal Spain, Authorizing Official/Board Chair, as legal notice to your agency of the results of the program review.

Based on the information gathered during our review, a determination has been made that Concho Valley Council of Governments is a recipient with at least one area of deficiency in its Head Start and Early Head Start programs.

If you anticipate that you will not be able to correct all findings within the timeframe for correction specified in this report, you must submit a letter to your ACF Regional Office requesting an extension, with an explanation as to why an extension is necessary. The letter requesting an extension must be submitted prior to the expiration of the original corrective action time period.

In order to allow for sufficient time to consider extension requests, we ask that you submit your request within 10 days following receipt of this report. Extension requests shall not be considered approved unless you receive such approval in writing before the deadline for correction.

The report provides you with detailed information on each area where program performance did not meet applicable Head Start Program Performance Standards, laws, regulations, and policy requirements.

Please contact your ACF Regional Office with any questions or concerns you may have about this report.

DISTRIBUTION OF THE REPORT

Copies of this report will be distributed to the following recipients:

Mr. Kenneth Gilbert, Regional Program Manager

Mr. John Austin Stokes, Chief Executive Officer/Executive Director

Mrs. Carolina Raymond, Head Start Director

Mrs. Carolina Raymond, Early Head Start Director

Glossary of Terms

Compliant	No findings. Meets requirements of Head Start Program Performance Standard.
Area of Concern	An area for which the agency needs to improve performance. These issues should be discussed with the recipient's Regional Office of Head Start for possible technical assistance.
Area of Noncompliance	An area for which the agency is out of compliance with Federal requirements (including but not limited to the Head Start Act or one or more of the regulations) in one or more area of performance. This status requires a written timeline of correction and possible technical assistance or guidance from the recipient's program specialist. If not corrected within the specified timeline, this status becomes a deficiency.
Deficiency	<p>As defined in the Head Start Act, the term "deficiency" means:</p> <p>(A) a systemic or substantial material failure of an agency in an area of performance that the Secretary determines involves:</p> <ul style="list-style-type: none"> (i) a threat to the health, safety, or civil rights of children or staff; (ii) a denial to parents of the exercise of their full roles and responsibilities related to program operations; (iii) a failure to comply with standards related to early childhood development and health services, family and community partnerships, or program design and management; (iv) the misuse of funds received under this subchapter; (v) loss of legal status (as determined by the Secretary) or financial viability, loss of permits, debarment from receiving Federal grants or contracts, or the improper use of Federal funds; or (vi) failure to meet any other Federal or State requirement that the agency has shown an unwillingness or inability to correct, after notice from the Secretary, within the period specified; <p>(B) systemic or material failure of the governing body of an agency to fully exercise its legal and fiduciary responsibilities; or</p> <p>(C) an unresolved area of noncompliance.</p>

Performance Summary

Applicable Standards	Grant Number(s)	Timeframe for Correction	Compliance Level	Service Area
1302.90(c)(1)(ii)(A,G)	06CH010970	30 days	Deficiency	Discipline

New Deficiency Determination(s)

Discipline

Deficiency

1302.90(c)(1)(ii)(A,G)

Timeframe for Correction: 30 days

1302.90 Personnel policies. (c) Standards of conduct. (1) A program must ensure all staff, consultants, contractors, and volunteers abide by the program's standards of conduct that: (ii) Ensure staff, consultants, contractors, and volunteers do not maltreat or endanger the health or safety of children, including, at a minimum, that staff must not: (A) Use corporal punishment. (G) Physically abuse a child.

The grant recipient did not ensure all staff did not maltreat or endanger the health and safety of children, including, at a minimum, that staff must not use corporal punishment or physically abuse a child. On September 29, 2022, a therapist observed a teacher in classroom 19 at the Rio Vista Head Start Center take a 3-year-old child by one hand and drag him a few feet into the classroom.

In an interview, the Head Start director stated that on September 30, 2022, the therapist reported the incident to the center's site supervisor. The Head Start leadership viewed the video footage and confirmed the incident occurred. The program's human resources department recommended an immediate suspension of the teacher without pay during the investigation period. On October 3, 2022, the program terminated the teacher following verification of the incident via security camera footage from the hallway.

On September 30, 2022, the program reported the incident to child care licensing and the parent. The Head Start director reported the incident to the Regional Office on October 3, 2022.

The Head Start director stated that possibly more guidance for a new teacher could have prevented the incident.

The grant recipient did not ensure all staff did not maltreat or endanger the health and safety of children, including, at a minimum, that staff must not use corporal punishment or physically abuse a child; therefore, it was not in compliance with the regulation.

----- End of Report -----

Memo

To: Executive Committee

From: Carolina Raymond – Director of Head Start

Date: 2/8/2023

Re: CONSIDER AND TAKE APPROPRIATE ACTION – ITEM 10

ITEM 10

Carolina Raymond, Director of Head Start, is seeking consideration and approval of the OHS Monitoring Review Report.

Approved at the Executive Committee Meeting on February 8, 2023.

Chairman – Judge Jim O’Bryan

Vice-chairman – Judge Brandon Corbin



CONCHO VALLEY
COUNCIL OF GOVERNMENTS
5430 Link Road • San Angelo, TX 76904
325-944-9666

The Concho Valley Council of Governments Policy Council and Executive board approves the:

CVCOG 23-24 Head Start Renewal Grant for a Total Funding Request of **\$6,704,272**

Program Operations:

Head Start **\$4,510,655**

Early Head Start **\$2,107,935**

Training and Technical Assistance:

Head Start **\$56,824**

Early Head Start **\$28,858.**

Federal Funded Enrollment:

Head Start **411**

Early Head Start **128**

Policy Council Chairman

Date

Executive Board Chairman

Date

Memo

To: Executive Committee

From: Carolina Raymond – Director of Head Start

Date: 2/8/2023

Re: CONSIDER AND TAKE APPROPRIATE ACTION – ITEM 11

ITEM 11

Carolina Raymond, Director of Head Start, is seeking consideration and approval of the Head Start Grant Approval Funding.

Approved at the Executive Committee Meeting on February 8, 2023.

Chairman – Judge Jim O’Bryan

Vice-chairman – Judge Brandon Corbin



CONCHO VALLEY
COUNCIL OF GOVERNMENTS

Corrective Action Plan – January 2023

<u>Citation</u>	<u>Description of Deficiency</u>	<u>Action Taken</u>	<u>Time Frame</u>	<u>Staff Involved</u>	<u>Status</u>
Discipline Deficiency: 1302.90(c)(1)(ii)(A,G) 1302.90 Personnel policies. (c) Standards of conduct (1) A program must ensure all staff, consultants, contractors, and volunteers abides by the program’s standards of conduct that: (ii) Ensure staff, consultants, contractors, and volunteers do not maltreat or endanger the health or safety of children, including at a minimum, that staff must not (A Use corporal punishment. (G) Physically abuse a child.	The grant recipient did not ensure all staff did not maltreat or endanger the health and safety of children, including at a minimum, that the staff must not use corporal punishment or physically abuse a child; therefore, it was not in compliance with the regulation An incident occurred at Rio Vista Head Start Room 19, where it was reported that a teacher was observed grabbing a child by one hand and dragging the child into the classroom a few feet.	Immediate Suspension without pay of the employee once incident reported.	9/30/2022	Program Director, Site Supervisor, and Human Resource Director	Completed on 9/30/2022
		Termination of the employee after investigation.	9/30/2022-10/3/2022	Program Director, Human Resource Director, Executive Director	Completed on 10/3/2022
		All staff re-signed the CVCOG Standards and professional ethics agreement.	Week of 1/16/2023- 1/23/2023	Site Supervisors	Completed 1/23/2023
		All staff will participate in Positive Guidance and Discipline 2022-2023 through Texas AgriLife.	Week of 1/16/2023- 1/23/2023	Site Supervisors	Completed 1/23/2023



CONCHO VALLEY
COUNCIL OF GOVERNMENTS

Corrective Action Plan – January 2023

		Request TTA assistance regarding Discipline for staff.	Emailed Regional specialist on 1/23/2023	Program Director, All Admin Staff	Ongoing
		Inform Policy Council and Executive Board of findings and share details of Corrective Action Plan with Policy Council and Executive Board at February Meeting for approval.	2/8/2023	Program Director and FAMCO Manager	Pending Policy Council and Executive Board Meeting
		Check in with staff regarding Mental Health and how they are doing personally and professionally. Provide resources as necessary. Documentation will be kept. (Monthly Site Meetings)	1/23/2023	Program Director Site Supervisors, Education Managers, Mental Health and Health Manager	Ongoing
		Continue Child Abuse and Neglect Annual Training with Children’s Advocacy Center of Greater West Texas (CAC) If it is deemed that additional training is needed throughout the year, we will request CAC to come in and train staff.	Ongoing	All Head Start Staff and CAC Staff	Ongoing
		Admin Staff will create a schedule to be present on Site at	1/23/2023	Admin Staff and Site Supervisors	Ongoing



CONCHO VALLEY
COUNCIL OF GOVERNMENTS

Corrective Action Plan – January 2023

		<p>least once a week to monitor Standards of Conduct and Discipline and Guidance Policies. Visits related to this topic will be unannounced.</p> <p>A form will be created to document these monitoring. If any concerns are observed from monitoring, individual support/training will be provided, or upon staff request.</p> <p>Site Supervisors will continue to monitor classrooms daily.</p>			
--	--	--	--	--	--

Objective: Compliance with 1302.90(c)(1)(ii)(A,G) – Personnel Policies

In response to the deficiency discipline letter received on December 23, 2022 regarding an incident that occurred at Rio Vista Head Start, the following actions will be taken to ensure all staff, consultants, contractors, and volunteers abides by the program’s standards of conduct.

Memo

To: Executive Committee

From: Carolina Raymond – Director of Head Start

Date: 2/8/2023

Re: CONSIDER AND TAKE APPROPRIATE ACTION – ITEM 12

ITEM 12

Carolina Raymond, Director of Head Start, is seeking consideration and approval of the Corrective Action Plan for Deficiency.

Approved at the Executive Committee Meeting on February 8, 2023.

Chairman – Judge Jim O’Bryan

Vice-chairman – Judge Brandon Corbin

Memo

To: Executive Committee

From: Carolina Raymond – Director of Head Start

Date: 2/8/2023

Re: CONSIDER AND TAKE APPROPRIATE ACTION – ITEM 13

ITEM 13

Carolina Raymond, Director of Head Start, is seeking consideration and approval of the CVCOG Head Start program to enter into a cooperative purchasing contract with Sysco via Sourcewell for food services not to exceed the annual CACFP budget through January 31, 2026.

Approved at the Executive Committee Meeting on February 8, 2023.

Chairman – Judge Jim O’Bryan

Vice-chairman – Judge Brandon Corbin

Memo

To: Executive Committee

From: Mason Wheeler

Date: 2/8/2023

Re: CONSIDER AND TAKE APPROPRIATE ACTION – ITEM 14

ITEM 14

Mason Wheeler is seeking consideration and approval of the Executive Director to execute a contract based on the results of a formal solicitation for regional 9-1-1 Uninterruptable Power Supplies (UPSs), UPS accessories, and installation per the CSEC equipment replacement schedule and allocated SB8 funds – not to exceed \$300,000.

Approved at the Executive Committee Meeting on February 8, 2023.

Memo

To: Executive Committee

From: Mason Wheeler

Date: 2/8/2023

Re: CONSIDER AND TAKE APPROPRIATE ACTION – ITEM 15

ITEM 15

Mason Wheeler is seeking consideration and approval of the Executive Director to execute a contract based on the results of a formal solicitation for regional 9-1-1 CPE front-room, back-room, and installation per the CSEC equipment replacement schedule and allocated SB8 funds – not to exceed \$800,000.

Approved at the Executive Committee Meeting on February 8, 2023.



CONCHO VALLEY
COUNCIL OF GOVERNMENTS
5430 Link Road • San Angelo, TX 76904

Memo

To: Executive Committee

From: Nicole Nixon, Public Safety Program Manager

cc: Hilda Arredondo-Garibay, John Austin Stokes

Date: 2/8/2023

Re: Request to spend funds on Radio Tower for Kimble County

Concho Valley Council of Governments has been awarded grant number 4556601 to purchase equipment and installation of equipment for a total amount of \$250,000. This request is to purchase the equipment and installation, not to exceed \$250,000, based on the results of a formal solicitation.

Approved by:

Executive Committee Chair

Executive Committee Member



CONCHO VALLEY
COUNCIL OF GOVERNMENTS
5430 Link Road • San Angelo, TX 76904

Memo

To: Executive Committee

From: Nicole Nixon, Public Safety Program Manager

cc: Hilda Arredondo-Garibay, John Austin Stokes

Date: 2/8/2023

Re: Request to spend funds on a dispatch console for Mason County

Concho Valley Council of Governments has been awarded grant number 4467201 to purchase one dispatch console and installation of equipment for a total amount of \$89,682.95. This request is to purchase the equipment and installation, not to exceed \$89,682.95, based on the results of a formal solicitation.

Approved by:

Executive Committee Chair

Executive Committee Member



CONCHO VALLEY
COUNCIL OF GOVERNMENTS
5430 Link Road • San Angelo, TX 76904

Memo

To: Executive Committee

From: Nicole Nixon, Public Safety Program Manager

cc: Hilda Arredondo-Garibay, John Austin Stokes

Date: 2/8/2023

Re: Request to spend funds on a repeater for Menard County

Concho Valley Council of Governments has been awarded grant number 4467201 to purchase one repeater and installation of equipment for a total amount of \$42,272.63. This request is to purchase the equipment and installation, not to exceed \$42,272.63, based on the results of a formal solicitation.

Approved by:

Executive Committee Chair

Executive Committee Member



CONCHO VALLEY
COUNCIL OF GOVERNMENTS
5430 Link Road • San Angelo, TX 76904

Memo

To: Executive Committee

From: Nicole Nixon, Public Safety Program Manager

cc: Hilda Arredondo-Garibay, John Austin Stokes

Date: 2/8/2023

Re: Request to spend funds on two repeaters for McCulloch County

Concho Valley Council of Governments has been awarded grant number 4467201 to purchase two repeaters and installation of equipment for a total amount of \$98,725.26. This request is to purchase the equipment and installation, not to exceed \$98,725.26, based on the results of a formal solicitation.

Approved by:

Executive Committee Chair

Executive Committee Member

Memo

To: Executive Committee

From: Erin Hernandez – Assistant Executive Director

Date: 2/8/2023

Re: CONSIDER AND TAKE APPROPRIATE ACTION – ITEM 20

ITEM 20

Erin Hernandez, Assistant Executive Director, is seeking consideration and approval of the approval and allocation of Solid Waste Projects for the 2nd biennium of FY 2021.

Tom Green County - \$60,000 for Household Hazardous Waste Event

City of Eldorado - \$30,000 Source Reduction & Recycling (Purchase of a Vertical Baler)

Approved at the Executive Committee Meeting on February 8, 2023.

FRAUD POLICY

(Last approved by CVCOG Executive Committee on April 13, 2016)

Background

This fraud policy is established to facilitate the development of controls that will aid in the detection and prevention of fraud against the Concho Valley Council of Governments (CVCOG). It is the intent CVCOG to promote consistent organizational behavior by providing guidelines and assigning responsibility for the development of controls and conduct of employees and the CVCOG concerning investigations of fraud allegations and criminal acts. It is not the intent of CVCOG to restrict when and how fraud is reported. Employees are encouraged to report fraud as soon as possible to whomever they feel most comfortable with, whether Administrative Management, CVCOG Board, local law enforcement, or the Texas State Auditor's Office.

Scope of Policy

This policy applies to any irregularity, or suspected irregularity, involving employees, board members, consultants, vendors, contractors, outside agencies doing business with employees of such agencies, and/or any other parties with a business relationship with CVCOG.

Any investigative activity required will be conducted without regard to the suspected wrongdoer's length of service, position/ title, or relationship with CVCOG.

Policy

Management is responsible for the detection and prevention of fraud, misappropriations, other irregularities, and theft. Fraud is defined as the intentional, false representation or concealment of a material fact for the purpose of inducing another to act upon it to his or her benefit. Theft is defined by the Texas Penal Code. Each member of management should be familiar with the types of improprieties that might occur within his or her area of responsibility, and be alert for any indication of irregularity.

Any irregularity that is detected or suspected must be reported immediately to Administrative Management: Director of Finance, HR Manager or Executive Director. Administrative Management will coordinate the investigation with the appropriate authorities, both internal and external.

Actions Constituting Fraud

Fraud is defined as: A false representation of a matter of fact, whether by word or by conduct, by false or misleading allegations, or by concealment, intentional perversion of truth in order to induce

another to part with something of value or to surrender a legal right. The terms of defalcation, misappropriation, and other fiscal irregularities refer to, but are not limited to:

- Any dishonest or fraudulent act,
- Misappropriation or theft of funds, securities, supplies, or other assets,
- Impropriety in handling or reporting of money or financial transactions,
- Accepting or seeking anything of material value from contractors, vendors or persons providing services/materials to CVCOG. Exception: Gifts which are less than \$50.00 in value that can be used/enjoyed by all employees, i.e., cookies at Christmas.
- Destruction, removal, or inappropriate use of records, furniture, fixtures, and equipment, and/or
- Any similar or related irregularity

Other Irregularities

Irregularities concerning an employee's moral, ethical, or behavioral conduct should be resolved by departmental management and the Administrative Management.

If there is any question as to whether an action constitutes fraud, contact the Administrative Management for guidance.

Investigation Responsibilities

The Administrative Management has the primary responsibility for the detection of all suspected fraudulent acts as defined in the policy. When fraudulent acts are suspected by or reported to the Administrative Management, the Administrative Management shall contact local law enforcement or the appropriate person or entity outside of CVCOG so that an independent investigation can be conducted. Administrative Management shall fully cooperate with the investigation and prosecution of all criminal activity.

Confidentiality

The Administrative Management will treat all information received confidentially. Any employee who suspects dishonest or fraudulent activity will notify Administrative Management immediately, and should not attempt to personally conduct investigations or interviews/interrogations related to any suspected fraudulent act. (See Reporting Procedure section below.)

Investigation results will not be disclosed or discussed with anyone other than those who have legitimate need to know. This is important in order to avoid damaging the reputations of persons suspected but subsequently found innocent of wrongful conduct and to protect CVCOG from potential civil liability.

Authorization for Investigating Suspected Fraud

The Administrative Management will have:

- Free and unrestricted access to all company records and premises, whether owned or rented; and
- The authority to examine, copy, and/or remove all or any portion of the contents of files, desks, cabinets, and other storage facilities on the premises without prior knowledge or consent of any individual who might use or have custody of any such items or facilities.

Reporting Procedures

Great care must be taken concerning allegations of suspected improprieties, irregularities, or criminal activity so as to avoid mistaken accusations or alerting suspected individuals that an investigation is necessary.

An employee who discovers or suspects fraudulent activity shall contact the Administrative Management immediately or Chairman of the Board. The employee or other complainant may remain anonymous (except when necessary to cooperate with a law enforcement investigation). All inquiries concerning the activity under investigation from the suspected individual, his or her attorney or representative, or any other inquirer should be directed to the Executive Director or if necessary, the Chairman of the Board. No information concerning the status of an investigation will be provided.

Upon learning of an allegation of fraudulent activity, Administrative Management or the Chairman of the Board shall immediately notify the appropriate investigative agency or local law enforcement and shall not conduct an independent investigation of any allegations of suspected criminal activity.

The reporting individual should be informed of the following:

- Do not contact the suspected individual in an effort to determine facts or demand restitution
- Do not discuss the case, facts, suspicions, or allegations with anyone unless specifically asked to do so by the Executive Director or if necessary, the Chairman of the Board.

Termination

If an investigation results in substantiated allegations of criminal acts or other fraudulent behavior, termination may be recommended. The recommendation will be reviewed for approval by the Executive Director or if necessary, the Chairman of the Board, and if necessary, outside counsel before any action is taken.

Administration

The Administrative Management is responsible for the administration, revision, interpretation, and application of this policy. The policy will be reviewed annually and revised as needed.

Mandatory Disclosers

CVCOG on behalf of its applicants for a Federal award must disclose, in a timely manner, in writing to the Federal awarding agency or pass-through entity all violations of Federal criminal law involving fraud, bribery, or gratuity violation potentially affecting the Federal Award.

Texas State Auditor's Office

Fraud, waste, or abuse should be reported to the Texas State Auditor's Office Hotline at 1-800-TX-AUDIT (892-8348) or by internet at <http://sao.fraud.state.tx.us> or by mail at State Auditor's Office, Attn: SIU, P.O. Box 12067, Austin, Texas 78711

Persons who report fraud may choose to remain anonymous.

Memo

To: Executive Committee

From: John Austin Stokes – Executive Director

Date: 2/8/2023

Re: CONSIDER AND TAKE APPROPRIATE ACTION – ITEM 21

ITEM 21

John Austin Stokes, Executive Director, is seeking consideration and approval of the CVCOG Fraud Policy.

Approved at the Executive Committee Meeting on February 8, 2023.

CVCOG
Balance Sheet
As of 12/31/2022

Current Period Balance

Assets

First Financial General Bank Acct	489,431.84	1112
CNCS Petty Cash	300.00	1197
Grant Receivable, CJ VAWA	749.56	1203
State Contract, HSGD	1,458.33	1204
Grant Receivable, 2-1-1	23,603.37	1205
Grant Receivable, 9-1-1	111,312.66	1211
Grant Receivable, AAA	291,011.00	1212
Grant Receivable CNCS VISTA	3,941.24	1213
State Contract, CJ Planning	3,541.81	1214
Grant Receivable, CJ Training	15,044.21	1215
Grant Receivable, Juvenile Justice Services	6,397.06	1217
Grant Receivable, Foster Grandparent	26,100.01	1219
Grant Receivable, Senior Companion	11,609.10	1220
Grant Receivable, ADRC	11,126.97	1221
Grant Receivable, Homeland Security SHSP	21,525.03	1232
Grant Receivable, CACFP Head Start	33,935.48	1243
Grant Receivable, Head Start HHS	524,476.12	1249
Economic Development District	86,097.29	1290
CV Transit District AR	421,034.23	1329
Accounts Receivable-General	295.01	1391
Prpd Health Insurance	2,928.49	1592
Prepaid General Expenses	474.06	1593
Prepaid COBRA-Health Services	10.32	1594
First Financial 911 Investment	178,346.09	1614
CVCOG Investment Account	261,031.31	1618
Leaschold Improvements	85,951.58	1730
Facility Improvements	170,941.59	1732
Other Assets - Project Equipment	1,241,306.87	1811
Total Assets	<u>4,023,980.63</u>	

Liabilities

AP	280,973.87	2111
AP Clearing	25,662.99	2112
AP First Financial Credit Card	2,033.22	2114
AP CitiBank Credit Card	44,049.03	2117
Payroll Payable - Administration	277,047.55	2151
Federal Withholding Tax	21,807.33	2311
Medicare Payable	9,853.10	2321
SUTA Payable	352.58	2323
Employee Wellness Benefits Payable	40,144.22	2412
Health Savings Account	4,928.31	2413
AFLAC Payable	0.34	2416
Life Insurance Payable	55.22	2418
Employer Pension Plan Payable	131,765.05	2422
Employee Contr to Pension Plan	79,385.48	2423
Deferred Income Plan Withheld	3,945.00	2431
Worker's Comp Ins Payable	1,646.29	2432
State Comptroller Unclaimed	0.46	2434
United Way Payable	1,491.72	2441
Child Support Payable	1,875.21	2442
Accrued Vacation Leave	179,324.13	2521
Inter-Fund Payable CVTD	679,206.85	2600
Unearned Revenue General Fund	47.45	2911
Unearned Revenue- 911 Program	102,659.25	2917
Unearned Revenue-VISTA	120,251.42	2918
Unearned Revenue-Head Start	12,781.63	2919

CVCOG
Balance Sheet
As of 12/31/2022

Liabilities cont ...		
Unearned Revenue - Regional Law Academy Tuition	2,125.00	2926
Unearned Revenue- RSVP	2,216.48	2929
Unearned Revenue-Solid Waste	137,327.63	2938
Total Liabilities	<u><u>2,162,956.81</u></u>	
Fund Balance		
General Unrestricted Fund Balance	475,065.30	3000
Long Term Debt - Annual Leave	(179,324.13)	3105
Long Term Debt - Inter-Fund CVTD	(679,206.85)	3107
Investment - Capital Assets	1,498,200.04	3110
Restricted - USDA Note Available	23,850.00	3202
Restrict - Faith in Action 501c3	35,286.51	3204
Restricted - CV Medical Reserve Corp	3,765.02	3205
Assigned - Area Agency on Aging	3,696.26	3401
Assigned - SCP Visiting Program	9,867.64	3402
Assigned - Caregiver	2,213.65	3403
Assigned - Housing Finance	94,001.34	3404
Assigned - Homeland Security	23,235.05	3405
Assigned - CJ Planning	110,053.74	3406
Assigned - CJ Law Enf Academy	187,620.09	3407
Assigned - 211 Information Referral	42,300.72	3408
Assigned - CEDAF	35,449.54	3409
Total Fund Balance	<u><u>1,686,073.92</u></u>	
Excess Revenue over Expenditures FY 22-23	<u><u>174,949.90</u></u>	
Total Liabilities and Fund Balance	<u><u><u>4,023,980.63</u></u></u>	

CVCOG
Statement of Revenues and Expenditures - CVCOG Statement of Revenue and Expenditures
From 10/1/2022 Through 12/31/2022

	<u>Current Period Actual</u>	
Revenue		
CNCS Senior Companion CFDA 94.016	31,055.59	4164
CNCS Foster Grandparent CFDA 94.011	73,485.88	4165
HHS-ACF Head Start ARP 06HE001000 C6	118,235.75	4170
HHS-ACF Head Start 06CH010970-04	1,507,451.62	4173
VISTA CNCS FY 22-23 CFDA 94.013	12,409.14	4174
AAA - Title IIIB CFDA 93.044	5,213.00	4201
CACFP Prior Year CFDA 10.558	18,773.45	4203
Off Gov-CJ Juvenile Justice Service CFDA 16.523	9,341.58	4206
AAA - Title III E CFDA 93.052	1,367.00	4215
AAA - Title VII EAP CFDA 93.041	352.00	4216
AAA - Title VI OM CFDA 93.042	2,778.00	4218
CACFP Nutrition CFDA 10.558	144,087.72	4221
Off Gov-Violence Against Women Act CFDA 16.588	850.69	4222
211 TANF OPS FED CFDA 93.558	130.48	4231
211 Food Stamps CFDA 10.561	7,354.44	4233
211 Child Health Ins CFDA 93.767	1,159.34	4245
211 Child Care CFDA 93.575	5,954.09	4258
211 CHIPS OPS Fed CFDA 93.778	7,661.42	4265
ADRC Housing Navigator CFDA 93.791	5,762.39	4274
ARP Title III-B	39,232.00	4276
ARP Title III C1	61,162.00	4277
ARP Title III C2	82,799.00	4278
ADRC MIPPA CFDA 93.071	252.36	4279
ARP Title III E	21,256.00	4290
ARP Title VI OM CFDA 93.042	4,350.00	4291
Off Gov-Homeland Security SHSP CFDA 97.067	30,111.17	4294
AAA State General	20,000.00	4301
TCEQ Solid Waste State	22,188.16	4302
Off Gov - CJ Academy State	22,623.29	4307
AAA - State OMB ALF	2,186.00	4308
TxHHS-RSVP State	46,326.00	4309
Off Gov - HSGD Contract State	3,758.35	4311
TxHHS - 211 State Funds	10,397.63	4312
Grant Z02, NG911 Project SB8	83,670.18	4314
Off Gov, CJ Planning Services	10,004.64	4315
CSEC 911 ER Communications State	358,949.39	4316
ADRC State General Revenue	10,814.64	4325
TXHHS-FGP State	5,316.48	4335
TXHHS-SCP State	6,791.48	4336
AAA - State General ARP	50,316.00	4341
IK Contributions	479,871.34	4411
Senior Center Program Income-Tracking Only	41,662.43	4416
CVCOG Membership Dues	15,553.80	4511
CJ Membership Dues	55,500.00	4513
Program Income	21,644.00	4522
Local Revenue	31,066.29	4523
Interest Income General	2,043.16	4731
Credit Card Cash Rewards Redemption	1,550.00	4737
Economic Development District Pass-Thru	156,505.97	4760
Concho Valley Transit District Pass-Thru	1,058,692.47	4761
Prior Year Cost Pool Contribution	121,289.00	4762
Vacation Accrual Allocation	91,948.69	4911

CVCOG
Statement of Revenues and Expenditures - CVCOG Statement of Revenue and Expenditures
From 10/1/2022 Through 12/31/2022

	<u>Current Period Actual</u>	
Indirect Cost Allocations	176,904.45	4912
Information Technology Services	75,360.05	4913
Human Resources Allocation	93,592.35	4914
Procurement Dept Allocation	<u>95,095.60</u>	4915
Total Revenue	<u>5,364,207.95</u>	
Expenditures		
General Wages	1,762,939.35	5110
General Overtime Hours	2,024.40	5118
Holiday Work Time	182.80	5119
Vacation Time Allocation	91,948.69	5150
Medicare Tax	30,390.34	5151
Worker's Comp Insurance	29,153.94	5172
SUTA	522.25	5173
Health Insurance Benefit	478,446.61	5174
Dental Insurance Benefit	17,817.76	5175
Life Insurance Benefit	14,568.00	5176
HSA Insurance Benefit	19,592.43	5177
Retirement	256,111.70	5181
Indirect Allocation	176,924.66	5199
Stipend - FGP Volunteers	45,216.99	5201
Stipend - SCP Volunteers	18,763.81	5202
Recognition	4,757.56	5205
HR Service Center	93,592.35	5206
Procurement Service Center	95,095.60	5207
Information Technology Service Center	75,360.05	5208
Driver Wages	362,058.21	5210
Dispatch/Customer Service Wages	18,992.33	5217
Driver Overtime Hours	23,639.48	5218
Dispatch/Customer Service Overtime Wages	3,229.33	5219
Counseling Services	6,575.00	5251
Contract Services	169,466.85	5291
HS Policy Council	97.11	5294
HS Nutrition Service	111,660.32	5295
AAA Congregate Meals	81,362.09	5301
AAA Home Delivered Meals	72,638.12	5302
Head Start T & T A	15,166.89	5308
Travel-In Region	5,082.99	5309
Travel-Out of Region	6,141.93	5310
Meals	2,328.13	5312
Travel-Volunteer	11,151.34	5313
Executive Director Allowance	442.86	5314
Fuel	156.05	5351
Lubricant	12.00	5352
Vehicle Maintenance	140.96	5361
Tires	41.20	5363
Non-Vehicle Maintenance	434.00	5366
Other Facility Rent	3,440.00	5412
HS Site Rent	4,650.00	5413
Utilities	17,735.28	5431
HS Site Center Utilities	29,125.25	5433
Facility Maintenance	113,498.40	5451
HS Site Center Bldg Maint	23,017.04	5453

CVCOG
Statement of Revenues and Expenditures - CVCOG Statement of Revenue and Expenditures
From 10/1/2022 Through 12/31/2022

	<u>Current Period Actual</u>	
Supplies	27,366.41	5510
HS Class Room Supplies	8,294.07	5512
HS Food Serv Sup	25,998.79	5513
HS Medical Supplies	2,145.00	5514
Supplies - Bus/Service Vehicles	561.11	5516
HS Diapers and Wipes	2,985.40	5518
Parts Supply	533.90	5520
Internal Project Equipment	674.93	5621
Internal Computer/Software	2,898.28	5622
County Project Equipment	11,454.18	5627
Tools	967.99	5629
Copier	7,899.05	5632
Copier Lease	4,282.34	5633
Copier Paper	1,275.00	5634
Insurance	5,741.17	5711
Cell Phones	225.00	5713
Internet	331.22	5714
Printing	175.63	5721
Ads & Promotions	90.28	5722
Training	808.33	5751
Dues and fees	23,060.55	5753
Vehicle Registration	59.25	5754
HS Site Center Communications	4,647.90	5760
Communications	3,956.52	5761
Postage/freight	976.77	5762
911 PSAP Services	441.66	5766
911 Equipment Maintenance	167.33	5767
911 PSAP Training	493.00	5768
911 PUB ED	4,069.60	5771
911 Network Reliability	1,410.75	5774
911 Network	48,797.67	5775
911 PSAP Network	119,824.07	5777
911 Geographic Information Systems	1,394.00	5780
911 Core Functions	83,670.18	5781
911 Info Sec	79.55	5783
Other	54.34	5791
Coffee Expense	647.92	5792
Physicals	60.00	5793
General Assembly Costs	4,603.38	5794
Safety	1,033.41	5796
Multi-Modal Supplies	965.28	5810
Multi-Modal Internet	3,638.76	5814
Multi-Modal Utilities	2,720.54	5831
Multi-Modal Building Maintenance	567.80	5851
Multi-Modal Communications	1,087.54	5861
Shop Christoval Rd Utilities	558.41	5876
InKind Travel	20,625.00	6310
InKind Other	459,246.34	6791
Total Expenditures	<u>5,189,258.05</u>	
Excess Revenue over Expenditures	<u><u>174,949.90</u></u>	

CVCOG
YTD Expenditure Journal
From 10/1/2022 Through 12/31/2022

<u>Grant Code</u>	<u>Grant Title</u>	<u>General Ledger Expenditures</u>	<u>Account Payable Expenditures</u>	<u>Total Expenditures</u>
010	CVTD Pass-thru ICB Program	5,478.47	181.39	5,659.86
018	Pass-Thru CVTD Medicaid	24,235.95	0.00	24,235.95
025	Grant 025, VISTA CNCS Contract FY 20-22	20,736.64	87.23	20,823.87
040	Pass-Thru CV Economic Development Dist	47,888.46	1,786.82	49,675.28
043	CVEDD Pass-Thru Revolving Loan	627.69	0.00	627.69
092	Procurement	92,869.52	2,226.08	95,095.60
093	Human Resources	91,798.32	1,794.07	93,592.39
094	Information Technology	65,245.81	10,114.24	75,360.05
095	Engagement Committee Funds	(134.87)	4,777.54	4,642.67
097	Non-Project Expenses	(30.19)	6,566.42	6,536.23
098	Vacation Program Costs	92,593.61	103.50	92,697.11
099	INDIRECT COSTS	163,250.27	20,935.36	184,185.63
825	Pass Thru CVTD Rural CARES	233,256.31	2,235.39	235,491.70
829	HHS-ACF Grant 829, Head Start FY 21-22 06CH010970	111,133.32	7,102.43	118,235.75
A01	HHSC-OAAA Grant A01, Area Agency on Aging FY 21-22	(6,994.76)	7,203.09	208.33
A02	HHSC-OAAA Grant A02, Area Agency on Aging FY 22-23	232,249.73	147,581.17	379,830.90
C01	OOG State Grant C01, CJ Academy FY 21-23 1480417	37,920.64	5,932.36	43,853.00
C04	OOG Contract C04, CJD Planning FY 22-23	10,479.79	134.16	10,613.95
D02	Grant D02, HHSC ADRC FY 22-23 HHS000270200007	15,993.81	835.58	16,829.39
F03	Grant F03, CNCS Foster Grandparent 22-23 Y1 22FGTX003	76,019.67	2,624.21	78,643.88
F04	Grant F04, FGP HHSC State HHS000871100029 Year 3	5,316.48	0.00	5,316.48
G02	Grant G02, CNCS RSVP FY 22-23 20SRWTX024 Y3	(4,185.83)	4,185.83	0.00
G03	Grant G03, RSVP HHSC State HHS000871100009 Year 3	46,326.00	0.00	46,326.00
H02	Grant H02, CACFP Head Start Nutrition FY 21-22 Q2022	(7,421.50)	7,421.50	0.00
H03	HHS-ACF Grant H03, Head Start FY 22-23 06CH010970-04	1,838,691.13	123,664.95	1,962,356.08
H04	Grant H04, CACFP Head Start Nutrition FY 22-23	14,191.65	141,024.38	155,216.03
I01	Pass Thru Grant I01, CVEDD TXDOT	0.00	2.00	2.00
I02	Grant I02, CVEDD Pass-Thru TXDOT Rural	0.00	5,513.00	5,513.00
I03	Grant I03, CVEDD Pass-Thru TXDOT Urban	0.00	100,688.00	100,688.00
J02	OOG Grant J02, Juvenile Justice Service FY 22-23 1484323	2,766.58	6,575.00	9,341.58
K01	CVTD Pass-Thru Head Start Maintenance FY 22-23	873.94	0.00	873.94
L01	CVTD Pass-Thru Link Road Facility	(1,517.50)	3,416.27	1,898.77
L02	CVTD Pass-Thru Link Road Facility FY 22-23	26,442.11	17,157.93	43,600.04
M03	Pass-thru Grant M03, Mobility Management Urban FY 22-23	12,318.29	0.00	12,318.29
M04	Pass-thru Grant M04, Mobility Management Rural FY 22-23	12,350.86	0.00	12,350.86
P02	CVTD Pass-Thru, RPTCP FY 22-23	4,239.38	27.12	4,266.50
R01	Pass-thru Grant R01, CVTD Rural FY 21-22	0.00	3,955.99	3,955.99
R03	Pass-thru CVTD Grant R03 Rural FY 22-23	87,075.31	2,933.21	90,008.52
S03	Grant S03, CNCS Senior Companion 22-23 Y1 22SCGTX003	34,344.16	985.43	35,329.59
S04	Grant S04, SCP HHSC State HHS000871100039 Year 3	6,791.48	0.00	6,791.48
T02	Grant T02, TIRN 211 Information & Referral FY 22-23	30,572.40	2,085.00	32,657.40
U01	Pass-thru Grant U01, CVTD Urban FY 21-22	0.00	5,312.33	5,312.33
U02	Grant U02, CVTD Pass-Thru	558.13	26.32	584.45
U03	Pass-thru Grant U03, CVTD Urban FY 22-23	611,066.48	7,068.79	618,135.27
V02	OOG Grant V02, Violence Against Women Act 3973003	2,724.17	0.00	2,724.17
W01	Grant W01, TCEQ State Solid Waste FY 21-23	9,826.79	12,361.37	22,188.16
X01	OOG Grant X01, Homeland Security (HSGP) FY 21-22 29529007	(255.70)	255.70	0.00
X04	OOG State Contract X04, HSGD FY 22-23	1,055.59	877.56	1,933.15
X05	OOG Grant X05, Homeland Security (HSGP) FY 22-23 2952908	28,289.71	1,821.46	30,111.17
Z01	Grant Z01, 911 CSEC State FY 22 Funding, 1st Biennium	0.00	0.00	0.00
Z02	Grant Z02, NG911 Project SB8	0.00	83,670.18	83,670.18
Z03	Grant Z03, 911 CSEC State FY23 Funding, 2nd Biennium	180,942.19	178,007.20	358,949.39
Report Total		4,258,000.49	931,257.56	5,189,258.05
			CVTD	1,058,692.47
			CVEDD	156,505.97

SCHEDULE OF REVENUE BY SOURCE
October 1, 2022 - November 30, 2022

CVCOG Grant No	Grant Name	Federal	ARP	State	Program Income	Local	In-kind	Membership	Pass Thru	Fringe Benefit & Indirect	Total	Total	Excess Revenue over Expenditures	Notes
			COVID-19 CARES Act	Administered Federal		State			Revenue		Sr. Centers & CVEDD & CVTD	Revenue		
025	VISTA Program	12,409.14	-	-	-	8,414.73	-	-	-	-	20,823.87	20,823.87	-	
033	TDHCA Housing	-	-	-	-	95.88	-	-	-	-	95.88	-	95.88	Housing Bond interest received, will use through year
040	Economic Development District	-	-	-	-	-	-	-	49,675.28	-	49,675.28	49,675.28	-	
043	CVEDD Pass-Thru Revolving Loan	-	-	-	-	-	-	-	627.69	-	627.69	627.69	-	
829	Head Start FY 21-22	-	118,235.75	-	-	-	-	-	-	-	118,235.75	118,235.75	-	
Multi	CVTD AR Expenses	-	-	-	-	-	-	-	1,058,692.47	-	1,058,692.47	1,058,692.47	-	
A01	Area Agency on Aging FY 21-22	-	-	-	-	208.33	-	-	-	-	208.33	208.33	-	
A02	Area Agency on Aging FY 22-23	-	259,115.00	9,710.00	22,186.00	3,168.10	15,534.88	-	41,662.43	-	351,376.41	379,830.90	(28,454.49)	HICAP waiting budget approval
C01	CJ Academy FY 21-23	-	-	-	22,623.29	18,500.00	-	45,609.00	-	-	108,376.29	43,853.00	64,523.29	Excess funding, will use through academy year
C04	CJD Planning FY 22-23	-	-	-	10,004.64	-	-	-	-	-	10,004.64	10,613.95	(609.31)	Excess expenses
D02	ADRC FY 22-23	-	-	6,014.75	10,814.64	-	-	-	-	-	16,829.39	16,829.39	-	
F03	Foster Grandparent FY 22-23	73,485.88	-	-	-	-	5,158.00	-	-	-	78,643.88	78,643.88	-	
F04	FGP HHSC State Year 3	-	-	-	5,316.48	-	-	-	-	-	5,316.48	5,316.48	-	
G02	RSVP Federal FY 22-23	-	-	-	-	-	-	-	-	-	-	-	-	
G03	RSVP HHSC State Year 3	-	-	-	46,326.00	53.98	-	-	-	-	46,379.98	46,326.00	53.98	Interest Earned
H03	Head Start FY 22-23	1,507,451.62	-	-	-	-	454,904.46	-	-	-	1,962,356.08	1,962,356.08	-	
H04	CACFP Head Start Nutrition FY 22-23	-	-	162,861.17	-	-	-	-	-	-	162,861.17	155,216.03	7,645.14	Excess funding, will use through year
I01	Economic Development District-TXDOT	-	-	-	-	-	-	-	2.00	-	2.00	2.00	-	
I02	CVEDD Pass-Thru TXDOT Rural	-	-	-	-	-	-	-	5,513.00	-	5,513.00	5,513.00	-	
I03	CVEDD Pass-Thru TXDOT Urban	-	-	-	-	-	-	-	100,688.00	-	100,688.00	100,688.00	-	
J02	Juvenile Justice Services FY 22-23	-	-	9,341.58	-	-	-	-	-	-	9,341.58	9,341.58	-	
S03	Senior Companion Federal FY 22-23	31,055.59	-	-	-	-	4,274.00	-	-	-	35,329.59	35,329.59	-	
S04	SCP HHSC State Year 3	-	-	-	6,791.48	1.94	-	-	-	-	6,793.42	6,791.48	1.94	Interest Earned
T02	211 Information & Referral FY 22-23	-	-	22,259.77	10,397.63	15.32	-	-	-	-	32,672.72	32,657.40	15.32	Interest Earned
V02	Violence Against Women FY 22-23	-	-	850.69	-	-	-	9,891.00	-	-	10,741.69	2,724.17	8,017.52	Match funding to be used through year to draw State funds
W01	TCEQ Solid Waste FY 21-23	-	-	-	22,188.16	-	-	-	-	-	22,188.16	22,188.16	-	
X03	HSGP MACC Communications	-	-	-	-	-	-	-	-	-	-	-	-	
X04	HSGD FY 22-23	-	-	-	3,758.35	-	-	-	-	-	3,758.35	1,933.15	1,825.20	Excess funding, will use through year
X05	Homeland Security HSGP FY 22-23	-	-	30,111.17	-	-	-	-	-	-	30,111.17	30,111.17	-	
Z02	911 CSEC FY 22, 2nd Yr Biennium	-	-	-	83,670.18	-	-	-	-	-	83,670.18	83,670.18	-	
Z03	911 CSEC FY 23, 2nd Yr Biennium	-	-	-	358,949.39	-	-	-	-	-	358,949.39	358,949.39	-	
092	Procurement Services	-	-	-	-	-	-	-	-	95,095.60	95,095.60	95,095.60	-	
093	Human Resources Services	-	-	-	-	-	-	-	-	93,592.35	93,592.35	93,592.39	(0.04)	rounding from allocation percentages
094	Information Technology Services	-	-	-	-	-	-	-	75,360.05	75,360.05	75,360.05	-		
095	Engagement Committee	-	-	-	-	-	-	5,055.12	-	-	5,055.12	4,642.67	412.45	Excess local funds, use through year
097	Non Project Expenses	-	-	-	-	4,196.85	-	9,214.88	-	-	13,411.73	6,536.23	6,875.50	Excess local funds, use through year
098	Vacation Accrual	-	-	-	-	4.32	-	-	-	91,948.69	91,953.01	92,697.11	(744.10)	Excess vacation expenditures for Dec
099	Indirect	-	-	-	-	-	-	1,283.80	-	298,193.45	299,477.25	184,185.63	115,291.62	Applying excess funds collected FY 20-21, Acct 3000
		<u>1,624,402.23</u>	<u>377,350.75</u>	<u>241,149.13</u>	<u>603,026.24</u>	<u>21,644.00</u>	<u>34,659.45</u>	<u>479,871.34</u>	<u>71,053.80</u>	<u>1,256,860.87</u>	<u>654,190.14</u>	<u>5,364,207.95</u>	<u>5,189,258.05</u>	<u>174,949.90</u>
		0.57	0.13	0.08	0.21									

Total Government Grants Spent	2,845,928.35
Total Program	21,644.00
Total Local	105,713.25
Total In-Kind	479,871.34
Total Pass-Thru	1,256,860.87
Total Cost Allocation	<u>654,190.14</u>
	<u>5,364,207.95</u>

Concho Valley Council of Governments Cash Flow

Beginning Balance:	First Financial CVCOG General Fund (000's)			First Financial 9-1-1 Trust Account (000's)				First Financial General Investment Savings				CVCOG Balance	First Financial CVTD (000's)			First Financial CVTD-ICB (000's)			First Financial CVEDD (000's)			Total Balance		
	Inflows	Outflows	Balance	Inflows	Interest	Outflows	Balance	Inflows	Interest	Outflows	Balance		Inflows	Outflows	Balance	Inflows	Outflows	Balance	Inflows	Outflows	Balance			
\$ 638,852																								
FY 22-23																								
October	1,311,609	(1,540,522)	409,940	-	1,098	(100,783)	459,822	1,550	550	-	259,554	1,129,315	387,282	(462,883)	602,638	6,239	(6,527)	18,918	142,658	(13,014)	641,103	2,391,975		
November	1,729,481	(1,701,221)	438,200	-	1,039	(146,355)	314,507	-	681	-	260,234	1,012,941	720,765	(628,066)	695,337	6,448	(6,772)	18,594	3,085	(153,223)	490,966	2,217,838		
December	1,577,879	(1,395,790)	620,289	-	801	(136,962)	178,346	-	797	-	261,031	1,059,666	390,613	(665,982)	419,968	3,840	(3,076)	19,358	16,511	(43,143)	464,334	1,963,327		
January	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
February	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
March	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
April	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
May	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
June	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
July	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
August	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
September	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		

Interest Rate at 2.685700% as of 10/03/22
Interest Rate at 3.190500% as of 11/01/22
Interest Rate at 3.606300% as of 12/01/22

Interest Rate at 2.685700% as of 10/03/22
Interest Rate at 3.190500% as of 11/01/22
Interest Rate at 3.606300% as of 12/01/22

Account opened to segregate Greyhound Funds
\$18,160.59 belongs to CVTD deposited to maintain account

Beginning Balance:	First Financial CVCOG General Fund (000's)			First Financial 9-1-1 Trust Account (000's)				First Financial General Investment Savings				CVCOG Balance	First Financial CVTD (000's)			First Financial CVTD-ICB (000's)			First Financial CVEDD (000's)			Total Balance		
	Inflows	Outflows	Balance	Inflows	Interest	Outflows	Balance	Inflows	Interest	Outflows	Balance		Inflows	Outflows	Balance	Inflows	Outflows	Balance	Inflows	Outflows	Balance			
\$ 1,125,860																								
FY 21-22																								
October	1,831,397	(2,351,835)	605,422	497,988	11	(65,252)	433,001	34,731	7	-	252,692	1,291,116	295,515	(129,602)	792,956	4,507	(3,752)	10,146	40,434	(92,963)	202,893	2,297,110		
November	1,223,321	(1,441,853)	386,890	-	12	(124,881)	308,132	-	9	-	252,701	947,723	341,246	(619,654)	514,549	3,888	(3,587)	10,447	60,561	(40,302)	223,152	1,695,871		
December	1,400,883	(1,580,398)	207,375	-	9	(80,228)	227,914	-	9	-	252,710	687,999	844,674	(488,407)	870,816	5,646	(4,603)	11,491	84,060	(65,000)	242,212	1,812,518		
January	2,094,100	(1,477,340)	824,135	-	7	(213,753)	14,167	-	12	-	252,722	1,091,024	930,683	(768,227)	1,033,273	5,043	(4,510)	12,024	17,567	(80,318)	179,461	2,315,782		
February	1,369,212	(1,558,245)	635,102	265,904	12	(21,042)	259,042	-	24	-	252,746	1,146,890	279,483	(602,194)	710,562	4,784	(4,847)	11,961	3,959	(12,095)	171,325	2,040,737		
March	1,426,261	(1,464,307)	597,056	-	57	(90,417)	168,682	3,025	63	-	255,834	1,021,572	578,397	(502,085)	786,873	6,629	(5,231)	13,359	199,768	(41,566)	329,528	2,151,331		
April	1,722,799	(1,712,298)	607,556	313,881	97	-	482,660	-	85	-	255,919	1,346,135	278,721	(437,195)	628,399	7,273	(7,110)	13,522	156,069	(107,117)	378,480	2,366,537		
May	1,779,201	(1,636,003)	750,754	-	236	(144,620)	338,276	-	146	-	256,065	1,345,095	786,189	(472,045)	942,544	7,448	(6,310)	14,660	112,528	(22,677)	468,330	2,770,629		
June	1,200,924	(1,316,649)	635,029	-	173	(172,103)	166,345	-	178	-	256,243	1,057,617	253,386	(431,870)	764,060	7,240	(6,221)	15,679	7,802	(11,644)	464,489	2,301,845		
July	1,446,069	(1,670,275)	410,823	136,179	151	(104,000)	198,675	-	279	-	256,522	866,020	660,096	(573,616)	850,541	9,206	(8,194)	16,692	18,445	(9,026)	473,908	2,207,160		
August	1,539,412	(1,408,299)	541,936	-	80	(179,916)	18,839	-	423	-	256,944	817,720	641,176	(528,168)	963,548	10,044	(6,646)	20,089	43,051	(8,108)	508,851	2,310,208		
September	1,891,171	(1,794,254)	638,852	559,035	138	(18,504)	559,508	-	509	-	257,453	1,455,814	243,033	(528,342)	678,239	6,967	(7,851)	19,205	13,851	(11,242)	511,460	2,664,718		

Interest Rate at 0.034500% as of 10/01/21
Interest Rate at 0.043400% as of 11/01/21
Interest Rate at 0.041200% as of 12/01/21
Interest Rate at 0.055300% as of 1/03/22
Interest Rate at 0.122800% as of 2/01/22
Interest Rate at 0.2911% as of 3/01/22
Interest Rate at 0.3925% as of 4/01/22
Interest Rate at 0.6917% as of 5/02/22
Interest Rate at 0.8468% as of 6/01/2022
Interest Rate at 1.282100% as of 7/01/2022
Interest Rate at 1.939500% as of 8/01/2022
Interest Rate at 2.260200% as of 9/01/2022

Interest Rate at 0.034500% as of 10/01/21
Interest Rate at 0.043400% as of 11/01/21
Interest Rate at 0.041200% as of 12/01/21
Interest Rate at 0.055300% as of 1/03/22
Interest Rate at 0.122800% as of 2/01/22
Interest Rate at 0.2911% as of 3/01/22
Interest Rate at 0.3925% as of 4/01/22
Interest Rate at 0.6917% as of 5/02/22
Interest Rate at 0.8468% as of 6/01/2022
Interest Rate at 1.282100% as of 7/01/2022
Interest Rate at 1.939500% as of 8/01/2022
Interest Rate at 2.260200% as of 9/01/2022

Account opened to segregate Greyhound Funds
\$15,681.07 belongs to CVTD deposited to maintain account

In compliance with PFIA 2256.023 and CVCOG Investment Policy section XI

signature on hardcopy
CVCOG Executive Director/Investment Officer

signature on hardcopy
CVCOG Director of Finance

hardcopy signed 01/05/2023
Date

First Financial CVCOG General Fund (000's)				First Financial 9-1-1 Trust Account (000's)				First Financial General Investment Savings				CVCOG	First Financial CVTD (000's)			First Financial CVTD-ICB (000's)			First Financial CVEDD (000's)			CVTD - CD (000's)			Total
Beginning Balance: \$ 852,791				Beginning Balance: \$ 78,321				Beginning Balance: \$ 57,863				Balance	Beginning Balance: \$ 442,847			Beginning Balance: \$ 7,936			Beginning Balance: \$ 154,893			Beginning Balance: \$ 550,000			Balance
FY 20-21	Inflows	Outflows	Balance	Inflows	Interest	Outflows	Balance	Inflows	Interest	Outflows	Balance	Balance	Inflows	Outflows	Balance	Inflows	Outflows	Balance	Inflows	Outflows	Balance	Inflows	Outflows	Balance	Balance
October	1,550,872	(1,885,639)	518,024	378,789	23	(21,625)	435,509	59,701	7	-	117,571	1,071,104	412,720	(246,639)	608,928	-	-	7,936	22,452	(50,021)	127,324	-	-	550,000	2,365,292
November	1,659,369	(1,228,094)	949,299	-	27	(111,134)	324,401	-	8	-	117,579	1,391,280	355,744	(579,201)	385,470	-	-	7,936	36,132	(65,612)	97,845	-	-	550,000	2,432,531
December	1,194,051	(1,452,857)	690,493	-	12	(202,777)	121,637	-	6	(37,349)	80,237	892,367	596,392	(647,429)	334,433	-	-	7,936	2,864	(48,894)	51,815	-	-	550,000	1,836,552
January	1,643,830	(1,484,818)	849,505	210,830	11	-	332,477	-	5	-	80,242	1,262,224	1,385,224	(628,973)	1,090,684	-	-	7,936	220,188	(163,086)	108,918	-	-	550,000	3,019,762
February	1,148,521	(959,963)	1,038,063	-	18	(104,431)	228,063	4,850	5	-	85,097	1,351,223	1,099,922	(506,821)	693,786	-	-	7,936	107,496	(29,764)	186,649	-	-	550,000	2,789,594
March	1,333,497	(1,519,529)	852,031	-	5	(94,991)	133,078	-	3	-	85,100	1,070,208	820,390	(506,461)	1,007,714	-	-	7,936	113,869	(130,000)	170,518	-	550,000	-	2,256,376
April	1,437,841	(1,577,915)	711,957	-	3	-	133,081	-	2	-	85,102	930,139	546,601	(411,645)	1,142,670	-	-	7,936	74,332	(100,282)	144,568	-	-	-	2,225,314
May	1,573,197	(1,190,608)	1,094,546	-	2	-	133,083	-	1	-	85,103	1,312,732	482,059	(685,677)	939,053	-	-	7,936	34,310	(41,137)	137,741	-	-	-	2,397,462
June	1,266,906	(1,569,129)	792,323	-	1	-	133,084	-	1	-	85,104	1,010,511	597,653	(238,484)	1,298,221	3,408	(2,228)	9,116	101,576	(39,645)	199,673	-	-	-	2,517,521
July	1,968,484	(1,885,819)	874,988	-	3	-	133,087	-	2	-	85,106	1,093,180	436,381	(591,857)	1,142,746	4,022	(4,463)	8,675	58,901	(34,567)	224,006	-	-	-	2,468,608
August	1,085,360	(1,221,427)	738,921	-	5	-	133,092	-	3	-	85,109	957,121	382,412	(473,866)	1,051,292	4,301	(2,547)	10,429	157,213	(25,980)	355,240	-	-	-	2,374,082
September	1,851,412	(1,464,472)	1,125,860	-	3	(132,841)	254	132,841	6	-	217,955	1,344,070	337,817	(762,066)	627,043	3,805	(4,843)	9,391	5,788	(105,606)	255,421	-	-	-	2,235,925

Interest Rate at 0.088000% as of 09/30/20
Interest Rate at 0.092700% as of 10/01/20
Interest Rate at 0.085900% as of 11/02/20
Interest Rate at 0.079500% as of 12/01/20
Interest Rate at 0.073100% as of 01/04/21
Interest Rate at 0.072000% as of 02/01/21
Interest Rate at 0.036600% as of 03/01/21
Interest Rate at 0.028100% as of 04/01/21
Interest Rate at 0.017900% as of 05/03/21
Interest Rate at 0.012800% as of 06/01/21
Interest Rate at 0.024700% as of 07/01/21
Interest Rate at 0.043400% as of 08/02/21
Interest Rate at 0.048700% as of 09/01/21

Interest Rate at 0.088000% as of 09/30/20
Interest Rate at 0.092700% as of 10/01/20
Interest Rate at 0.085900% as of 11/02/20
Interest Rate at 0.079500% as of 12/01/20
Interest Rate at 0.073100% as of 01/04/21
Interest Rate at 0.072000% as of 02/01/21
Interest Rate at 0.036600% as of 03/01/21
Interest Rate at 0.028100% as of 04/01/21
Interest Rate at 0.017900% as of 05/03/21
Interest Rate at 0.012800% as of 06/01/21
Interest Rate at 0.024700% as of 07/01/21
Interest Rate at 0.043400% as of 08/02/21
Interest Rate at 0.048700% as of 09/01/21

Account opened to segregate Greyhound Funds
\$7,935.77 belongs to CVTD deposited to maintain account

CD setup March 6, 2020
Interest Rate is 1%, term is 1 Year
Maturity date March 5, 2021
CD funds applied to Note Payable
Account Closed

First Financial CVCOG General Fund (000's)				First Financial 9-1-1 Trust Account (000's)				First Financial General Investment Savings				CVCOG	First Financial CVTD (000's)			First Financial CVTD-ICB (000's)			First Financial CVEDD (000's)			CVTD - CD (000's)			Total
Beginning Balance: \$ 512,440				Beginning Balance: \$ 52,098				Beginning Balance: \$ 54,172				Balance	Beginning Balance: \$ 866,843			Beginning Balance: \$ 10,080			Beginning Balance: \$ 159,908			Beginning Balance: \$ -			Balance
FY 19-20	Inflows	Outflows	Balance	Inflows	Interest	Outflows	Balance	Inflows	Interest	Outflows	Balance	Balance	Inflows	Outflows	Balance	Inflows	Outflows	Balance	Inflows	Outflows	Balance	Inflows	Outflows	Balance	Balance
October	2,034,109	(2,092,445)	454,104	490,901	687	(94,545)	449,140	-	77	-	54,249	957,493	266,167	(480,776)	652,233	7,028	(6,252)	10,856	153,239	(44,332)	268,815	-	-	-	1,889,397
November	1,825,827	(1,578,866)	701,066	-	463	(125,834)	323,769	-	67	-	54,316	1,079,151	248,049	(424,344)	475,939	4,746	(5,655)	9,947	8,192	(44,269)	232,738	-	-	-	1,797,774
December	1,160,586	(1,377,824)	483,828	-	279	(132,828)	191,221	-	59	-	54,376	729,424	752,241	(381,046)	847,134	8,299	(6,397)	11,849	39,835	(13,852)	258,721	-	-	-	1,847,128
January	1,622,248	(1,330,300)	775,776	-	115	(126,621)	64,715	3,250	69	-	57,695	898,185	1,157,462	(437,528)	1,567,068	5,664	(8,183)	9,330	12,823	(65,500)	206,044	-	-	-	2,680,628
February	1,484,162	(1,656,997)	602,941	344,808	324	(114,591)	295,255	-	58	-	57,753	955,949	399,105	(527,493)	1,438,680	7,575	(8,032)	8,873	51,024	(112,061)	145,008	-	-	-	2,548,510
March	1,212,074	(1,232,261)	582,754	-	201	(139,967)	155,489	-	63	-	57,816	796,060	364,412	(1,148,213)	654,879	4,586	(5,164)	8,295	36,760	(30,270)	151,498	550,000	-	550,000	2,160,732
April	2,029,840	(2,211,983)	400,611	719,031	179	-	874,700	-	19	-	57,835	1,333,145	365,247	(420,910)	599,216	-	(360)	7,936	64,302	(10,524)	205,275	-	-	550,000	2,695,572
May	1,547,259	(1,202,357)	745,513	-	87	(127,314)	747,473	-	6	-	57,841	1,550,827	292,843	(412,858)	479,201	-	-	7,936	1,760	(21,146)	185,889	-	-	550,000	2,773,853
June	997,548	(1,162,320)	580,741	-	60	(134,801)	612,732	-	5	-	57,846	1,251,320	700,808	(387,286)	792,723	-	-	7,936	4,023	(21,774)	168,138	-	-	550,000	2,770,116
July	1,552,898	(1,464,054)	669,585	-	65	(155,137)	457,660	-	7	-	57,853	1,185,099	454,161	(779,524)	467,360	-	-	7,936	36,926	(32,658)	172,406	-	-	550,000	2,382,801
August	1,362,160	(1,299,161)	732,584	-	33	(168,059)	289,634	-	5	-	57,859	1,080,077	409,455	(381,205)	495,609	-	-	7,936	29,720	(15,102)	187,024	-	-	550,000	2,320,646
September	2,781,918	(2,661,712)	852,791	-	15	(211,328)	78,321	-	4	-	57,863	988,975	447,076	(499,838)	442,847	-	-	7,936	67,868	(100,000)	154,893	-	-	550,000	2,144,650

Interest Rate at 1.671700% as of 10/01/19
Interest Rate at 1.459600% as of 11/01/19
Interest Rate at 1.341300% as of 12/30/19
Interest Rate at 1.339200% as of 01/02/20
Interest Rate at 1.324000% as of 02/03/20
Interest Rate at 1.333900% as of 03/02/20
Interest Rate at 0.396100% as of 04/01/20
Interest Rate at 0.106900% as of 06/01/20
Interest Rate at 0.140000% as of 07/01/20
Interest Rate at 0.115400% as of 08/03/20
Interest Rate at 0.088000% as of 09/01/20

Interest Rate at 1.671700% as of 10/01/19
Interest Rate at 1.459600% as of 11/01/19
Interest Rate at 1.341300% as of 12/30/19
Interest Rate at 1.339200% as of 01/02/20
Interest Rate at 1.324000% as of 02/03/20
Interest Rate at 1.333900% as of 03/02/20
Interest Rate at 0.396100% as of 04/01/20
Interest Rate at 0.106900% as of 06/01/20
Interest Rate at 0.140000% as of 07/01/20
Interest Rate at 0.115400% as of 08/03/20
Interest Rate at 0.088000% as of 09/01/20

Account opened to segregate Greyhound Funds
\$7,935.77 belongs to CVTD deposited to maintain account

CD setup March 6, 2020
Interest Rate is 1%, term is 1 Year



CONCHO VALLEY COUNCIL OF GOVERNMENTS

HEAD START



February 2023

Director's Report



The Head Start office requires our program to report enrollment statistics to determine if programs have achieved and maintained enrollment levels. Enrollment data will be collected every month. This information will be combined enrollment for Head Start and Early Head Start and the Pregnant Mom's Program. – *Ofelia Baron*

Enrollment – December

	Funded Enrollment	Reported Enrollment	Percent Enrollment
Head Start Funded	411	405	98%
Early Head Start Funded	120	120	100%
Pregnant Moms Funded	8	8	100%

Disability – December

	Current	Actual Enrollment
HS # of Children with IEP	19	404
Percentage this month	5%	
EHS Children with IFSP	14	117 (Children Only)
Percentage this month	12%	
Total # of children with IEP/IFSP	33	521
Program wide % this month	6%	

HEAD START STAFF

Administrative Office
5430 Link Road
Phone (325)944-9666

Carolina Raymond
Director

Stephanie Hernandez
Assistant Director / Early Head Start
Education Manager

Cheryl Mayberry
Education & Disability Manager

Ofelia Barron
ERSEA & Facility Manager

Mary Husted
Compliance & Nutrition Specialist

Stacy Walker
Family & Community, Parent
Engagement Manager

Melissa Miranda
Health & Mental Health Manager



CONCHO VALLEY COUNCIL OF GOVERNMENTS

HEAD START



HEAD START & EARLY HEAD START

HEAD START (HS) promotes school readiness of children under 5 from low-income families through education, health, social and other services.

Early Head Start (EHS) provides intensive comprehensive child development and family support services to low-income infants and toddlers under the age of 3 and their families, and to pregnant women and their families.



To complete an online please contact the following sites below:

School	Director	Family Service Workers	Hours Operation	Phone
Blackshear Head Start	Antionette Day	Maria Vasquez Maida Rojas	7:45 am - 4:00 pm	325-658-7442
Christoval Head Start	Ammie Banks	Ammie Banks	7:45 am - 3:30 pm	325-896-7281
Day Head Start Early Head Start	Comoshontai Hollis	Cynthia Sosa Nelda Garza Lori Palacios	7:45 am - 4:00 pm	325-481-3395
Eden Head Start	Mary Torres	Mary Torres	7:45 am - 3:30 pm	325-869-8703
Eldorado Head Start	Abigail Ussery	Abigail Ussery	7:45 am - 3:30 pm	325-853-3366
Menard Head Start Early Head Start	Bertha DeAnda	Bertha DeAnda	7:45 am - 3:30 pm	325-396-2885
Ozona Head Start	Tracy Ybarra	Tracy Ybarra	7:45 am - 3:30 pm	325-392-3429
Rio Vista Head Start Early Head Start	Michelle Aguirre	Kristy Geary Rebecca Salinas	7:45 am - 4:00 pm	325-659-3670



CONCHO VALLEY COUNCIL OF GOVERNMENTS

HEAD START



Program News

- Focus A2 Audit is currently in progress February 6th-10th.
- Head Start Supported the fight against Human Trafficking by wearing blue on January 11th.
- Self-Assessment process begins on February 13th.





CONCHO VALLEY COUNCIL OF GOVERNMENTS

HEAD START

Job Postings



February 2023

We are

Hiring

CVCOG
Head Start
Early Head Start
is now offering a
SIGN ON BONUS
of up to \$1,000*

*Terms and conditions apply

Apply Online

www.cvcog.org

or

Call 325-944-9666

and ask for

Human Resources

We need Stars like You!!

Job Positions Available

- ✓ Early Head Start Teacher @ Day
- ✓ Teacher Assistant @ Eden, Ozona, Christoval, & Day HS
- ✓ Family Service Worker @ Rio Vista
- ✓ Substitutes @ San Angelo, Menard, & Ozona

CVCOG Head Start/Early Head
Start
325-944-9666
5430 Link Rd. San Angelo, TX
76903

